

HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION BOARD MEETING AGENDA

**Tuesday, November 19, 2019
5:15 PM**

-AGENDA-

- 1. Roll Call**
- 2. Introductions**
- 3. Approval of Minutes**
 - a. October 22, 2019**
- 4. Review of Bills**
 - a. October 2019**
- 5. Financial Report**
 - a. October 2019**
- 6. Director's Report**
- 7. New Business**
 - a. 2020 Board Meeting Schedule**
 - b. 2020 Chair / Vice Chair**
 - c. 2020 Administrative Agreement**
- 8. Pending Business**
 - a. NONE**
- 9. Citizen Request to Address the Board**
 - a. NONE**
- 10. Correspondence**
 - a. NONE**
- 11. Other Business**
 - a. NONE**
- 12. Adjournment**

NOTICE

If special accommodation is needed to attend or participate in a HISRA Board Meeting, please contact HISRA at (309) 691-1929

**NEXT MEETING: December 17, 2019, 5:15 PM
HISRA Office 8727 N Pioneer Road, Peoria, IL 61615**

OFFICIAL PROCEEDINGS OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION, HELD Tuesday, October 22, 2019 AT THE HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION OFFICE, 8727 NORTH PIONEER ROAD, PEORIA IL 61615.

Meeting was called to order at 5:14 PM by Trustee Yates.

BOARD MEMBERS PRESENT: Joe Cassidy, Robert Johnson, Kevin Yates, Shane Placher, Lorelei Cox, Joel Dickerson, Shaun Bill

BOARD MEMBERS ABSENT: Brian Tibbs

STAFF PRESENT: Katie Van Cleve, Brooke Williams

PRESS PRESENT: NONE

OTHERS PRESENT: NONE

REVIEW OF MINUTES: The minutes of the August 21, 2019 meeting were reviewed. Motion to approve was made by Trustee Cox and seconded by Trustee Bill.

Result: Ayes: 7; Nays: 0

Motion Approved

REVIEW OF BILLS: Summaries of bills for August and September 2019 were reviewed. Motion to approve as presented was made by Trustee Placher and seconded by Trustee Cassidy.

Result: Ayes: 7; Nays: 0

Motion Approved

FINANCIAL REPORT: Summaries of the financial reports for August and September 2019 were reviewed. Motion to approve was presented was made by Trustee Cox and seconded by Trustee Johnson.

Result: Ayes: 7; Nays: 0

Motion Approved

DIRECTOR'S REPORT:

In lieu of Director's Report, Katie moved directly into the 2020 budget presentation.

- Options to accommodate the minimum wage increase were discussed

Programs for 2020 are very similar to 2019, with the addition of low cost, monthly, center based social programs for both teens and adults.

NEW BUSINESS:

NONE

Motion to approve was presented was made by Trustee Dickerson and seconded by Trustee Placher.

Result: Ayes: 7; Nays: 0

Motion Approved

PENDING BUSINESS:

NONE

CORRESPONDENCE:

NONE

OTHER BUSINESS:

NONE

ADJOURNMENT:

A motion to adjourn was made by Trustee Dickerson and seconded by Trustee Cassidy at 5:56 PM.

Result: Ayes: 7; Nays: 0

Motion Approved

Submitted by: _____
Brooke Williams, Secretary



HISRA 2020 Board Meeting Schedule

3rd Wednesday of each month, 5:15 P.M.

LOCATION: HISRA 8727 N Pioneer Rd, Peoria, 61615

JANUARY	15	JULY	15
FEBRUARY	19	AUGUST	19
MARCH	18	SEPTEMBER	16
APRIL	15	OCTOBER	20*
MAY	20	NOVEMBER	17*
JUNE	17	DECEMBER	15*

HISRA offices will be closed for the following holidays:

WEDNESDAY,	JANUARY 1, 2020	NEW YEAR DAY HOLIDAY
MONDAY,	JANUARY 20, 2020	DR. MARTIN LUTHER KING JR. HOLIDAY CELEBRATED
MONDAY,	MAY 25, 2020	MEMORIAL DAY HOLIDAY
FRIDAY,	JULY 3, 2020	INDEPENDENCE DAY HOLIDAY CELEBRATED
MONDAY,	SEPTEMBER 7, 2020	LABOR DAY HOLIDAY
WEDNESDAY,	NOVEMBER 11, 2020	VETERANS DAY HOLIDAY CELEBRATED
THURSDAY,	NOVEMBER 26, 2020	THANKSGIVING DAY HOLIDAY
FRIDAY,	NOVEMBER 27, 2020	DAY AFTER THANKSGIVING HOLIDAY
THURSDAY,	DECEMBER 24, 2020	DAY BEFORE CHRISTMAS DAY HOLIDAY
FRIDAY,	DECEMBER 25, 2020	CHRISTMAS DAY HOLIDAY
THURSDAY,	DECEMBER 31, 2020	DAY BEFORE NEW YEAR HOLIDAY

Other dates of note:

Camp Registration	1/16
ACCESS MME & Family Resource Fair	3/17
IHSA State WCBB	3/20-21

***Reschedule due to PPD Meeting Schedule
HISRA business office hours M-Th 8:30 – 12 / 1-4:30 Fri 8:30 – 12**



**Heart of Illinois
Special Recreation
Association**

Heart of Illinois Special Recreation Association

8727 North Pioneer Road, Peoria, IL 61615
Phone: 309-691-1929, Fax: 309-691-4383
hisra@hisra.org

HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION BOARD MEMBERS

Joe Cassidy, Peoria Representative
418 W Albany St
Peoria, IL 61604
Cell: 309-696-5743
E-Mail: jcassidy@peoriaparks.org

Robert Johnson, Peoria Representative
1522 S. Stanley St
Peoria, IL 61605
Phone: 309-404-6021
E-Mail: rjohnson@peoriaparks.org
robertjohnsonsr@att.net

Joel Dickerson, Morton Representative
349 Birchwood
Morton, IL 61550
Office: 309-263-7429
E-Mail: jmdickerson@mortonparkdistrict.com

Shaun Bill, Morton Representative
22052 Northfield Dr.
Morton, IL 61550
Cell: 309-202-4425
E-Mail: sbill@comcast.net

Kevin Yates, Chillicothe Representative
531 Bradley Avenue
Chillicothe, IL 61523
Office: 309-274-3409
Cell: 309-453-1651
E-Mail: yatesk@chillicotheParkdistrict.org

Shane Placher, Chillicothe Representative
1316 W Riverbirch Dr
Chillicothe, IL 61523
Cell: 309-339-2730
E-mail: plachsp@gmail.com

Brian Tibbs, Washington Representative
105 S Spruce Street
Washington, IL 61571
Office: 309-444-9413
Cell: 309-340-2726
E-Mail: btibbs@washingtonparkdistrict.com

Lorelei Cox, Washington Representative
1311 Westminster Drive
Washington, IL 61571
Cell: 309-256-5824
E-Mail: loleimcox@aol.com

Katie Van Cleve, Director
Cell: 309-256-7148
E-Mail: kvancleve@hisra.org

STAFF

Brooke Williams, Office Manager
Cell: 309-210-7770
E-Mail: bwilliams@hisra.org

Mary Kelly, Program Coordinator
Cell: 309-213-8354
E-Mail: mkelly@hisra.org

ATTORNEY

Bill Streeter and Ken Snodgrass
Hasselberg Grebe Snodgrass Urban & Wentworth
401 Main Street, Suite 1400
Peoria, IL 61602-1258
Office: 637-1400

ADMINISTRATIVE AGREEMENT

Between the

THE HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION (HISRA)

And

THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS

January 1, 2020

The purpose of this agreement is to utilize the administrative resources available through the Pleasure Driveway and Park District of Peoria, Illinois (hereinafter "PPD") to carry forth financial and administrative functions on behalf of the HISRA, following the HISRA Agreement and By-Laws approved by the Morton, Chillicothe, Washington and Peoria Park Districts.

TERMS OF THE ADMINISTRATIVE AGREEMENT

- 1. The PPD will maintain separate accounting records within the bounds of the PPD Accounting System for all HISRA financial transactions. Monthly statements will be issued by HISRA. Checks will be issued for payment of bills and to staff on the same schedule as the PPD schedule. The Treasurer of HISRA shall be the Treasurer of the PPD and as such shall sign all checks. The Peoria Park District will use depositories (financial institutions) and the types of accounts normally utilized in the conduct the PPD's financial business. All interest earned by HISRA funds will be credited to HISRA accounts.**
- 2. Personnel, administrative and conduct ordinance policies and procedures of the PPD will be followed by HISRA. (exception: preference in hiring qualified**

HISRA staff will be given to residents of Morton, Chillicothe, Washington and Peoria Park Districts.)

- 3. HISRA employees will be considered employees of the PPD for purposes of Federal and State withholding, unemployment benefits, social security, health and dental insurance and life insurance. Direct costs of health insurance, dental insurance, life insurance, employer's share of IMRF and social security and unemployment benefits will be charged to HISRA funds. Effective January 1, 2014, and thereafter, the health Insurance premium contribution by HISRA employees shall be equal to that paid by PPD non-union employees.**
- 4. Insurance (liability, property, workmen's compensation, health, dental and life) claims management will be provided by the PPD.**
- 5. The Safety Statement and Loss Prevention Program of the PPD shall be considered the HISRA Safety Statement and Loss Prevention Program and all safety training normally provided to PPD employees shall be available to HISRA employees. (Direct costs of an extraordinary nature for safety training will be charged to HISRA, i.e., registration fees to attend a safety workshop or class).**
- 6. PPD staff will assist HISRA staff whenever appropriate (i.e., planning, printing, maintenance services, marketing, community relations, safety, police services). Direct costs for supplies, equipment and contracted services used by HISRA shall be charged to HISRA.**

7. **In return for the aforementioned services provided to HISRA by the PPD, the PPD will assess an administrative charge equal to 10% of the HISRA operating budget. This rate is comparable to other administrative fees charged to other PPD departments, as well as other contracted services (i.e., City of Peoria, Detweiller Marina and Peoria County). This fee will be computed monthly and charged monthly. This fee, as all financial transactions, will be reported on each financial statement produced by the PPD.**

This agreement shall be in effect from January 1, 2020 to December 31, 2020.

This agreement shall be reviewed by HISRA staff and the Administrative District staff not less than 45 days prior to January 1 of the succeeding year. This agreement may be renewed only by action of the HISRA Board and the Administrative District Board. The agreement may be terminated by either party by giving 45 days notice in writing to the Director of each agency participating in HISRA. Changes and/or modifications to this agreement shall require the approval of the HISRA Board and the PPD Board.

Approved by:

HISRA

**THE PLEASURE DRIVEWAY AND
PARK DISTRICT OF PEORIA,
ILLINOIS (ADMINISTRATIVE
DISTRICT)**

By: _____

Its: _____

By: _____

Its: _____

Attested by:

Date: _____

Date: _____

Starting Vendor: 000001
 Ending Vendor: ZW1001

Starting Date: 10/1/2019
 Ending Date: 10/31/2019

Report #: APD010

Peoria Park District

08-Nov-19 5:57 PM

Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl	Amount
Distribution Type: Expense Distributions In Detail								
Account #: R-6-R81-5110-2101 HRT OF IL SRA - PROGRAM SUPPLI								
10/3/2019	465235	SAU001	SAUDER SPORTS	P9836573	5017	8/27/2019	0000087325	EMBROIDERED POLOS AP973 1,843.50
10/10/2019	466341	009493	WEAVER RIDGE GOLF CLUB	<NONE>	HISRA SO BANQ	10/10/2019	0000087433	CATERING, ROOM, AND EQUIPMENT FOR HISRA SPECIAL OL AP984 3,580.09
10/17/2019	466520	SAU001	SAUDER SPORTS	P9879612	5075	9/27/2019	0000087566	VISORS AP985 2,850.00
10/24/2019	466955	005784	PETTY CASH	<NONE>	HISRA 10/24/19	10/24/2019	0000087642	HISRA PETTY CASH AP990 630.92
Account #: R-6-R81-5110-2112 HRT OF IL SRA - GASOLINE								
10/17/2019	466572	WEX001	SHELL-WEX BANK	240821-014	61703515	10/6/2019	0000087483	FUEL CHARGES 09/19 AP985 387.20
Account #: R-6-R81-5110-2121 HRT OF IL SRA - OFFICE SUPPLIE								
10/3/2019	465972	GRE003	RNJ DISTRIBUTING	240820-024	1221880	9/20/2019	0000087321	BOTTLED WATER AP979 24.45
Account #: R-6-R81-5210-2205 HRT OF IL SRA - CONTRACTUAL SE								
10/3/2019	465402	I3 BROAD	I3 BROADBAND	240516-OCT19	1697590-1	9/12/2019	0000087267	INTERNET SVC- 10/12/19-11/11/19 AP975 199.95
	465600	002563	GETZ FIRE EQUIPMENT CO.	240819-028	I2-556770	8/23/2019	0000087258	SPRINKLER INSPECTION AP977 80.00
	466059	000137	PDC SERVICES, INC.	160-AUG19	4327981	9/1/2019	0000087300	B/A-WASTE REMOVAL/RECYCLING 08/19 AP980 123.00
	466061	003169	INTERFACE SECURITY SYSTE	61-SEPT19	19483490	9/1/2019	0000087270	BID- ALARM SVC 09/19 AP980 61.95
10/10/2019	466212	TRIP002	TRIPLE J'S JANITORIAL	P9283334-SEPT19	156128	10/2/2019	0000087378	B/A-JANITORIAL SVC- SEPT 2019 AP983 900.00
	466296	CEN010	CENTRAL STATES MEDIA	<NONE>	14480	10/10/2019	0000087389	BUSINESS CARDS AND GRAPHIC DESIGN FOR THANK YOU CA AP984 375.00
10/17/2019	466575	003169	INTERFACE SECURITY SYSTE	61-OCT19	19510024	10/1/2019	0000087522	BID- ALARM SVC 10/19 AP986 61.95
	466222	I3 BROAD	I3 BROADBAND	240516-NOV19	1714806-1	10/1/2019	0000087520	INTERNET SVC- 11/12/19-12/11/19 AP983 199.95
	466574	000137	PDC SERVICES, INC.	160-SEPT19	4360480	10/1/2019	0000087548	B/A-WASTE REMOVAL/RECYCLI AP986 123.00
Account #: R-6-R81-5210-2603 HRT OF IL SRA - TRAINING & CON								
10/24/2019	466956	005114	PEORIA AREA CHAMBER OF C	<NONE>	59529	10/24/2019	0000087639	CHAMBER OF COMMERCE MEMBERSHIP FEES AP990 310.00
Account #: R-6-R81-5210-3100 HRT OF IL SRA - NATURAL GAS								
10/3/2019	465370	001527	AMEREN ILLINOIS	239905-528	19086416R81	9/4/2019	0000087218	GAS 2203065019 ACTUAL READ 8/1/19-9/1/19 AP974 64.16

Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl	Amount		
Account #: R-6-R81-5210-3101 HRT OF IL SRA - ELECTRICITY										
10/3/2019	466083	001527	AMEREN ILLINOIS	239905-716	190885566R81	9/12/2019	0000087218	ELECTRIC 8157351531 ACTUAL READ 8/9/19- 9/10/19	AP980	855.66
Account #: R-6-R81-5210-3102 HRT OF IL SRA - TELEPHONE										
10/17/2019	466549	001316	CALL ONE	239905-850	140317	10/15/2019	0000087440	PHONE SVC 1210239 OCTOBER 2019	AP985	216.63
	466556	009225	VERIZON WIRELESS-LEHIGH	239909-001	9839042470	9/28/2019	0000087588	CELL PHONES & MODEMS 09/19	AP985	339.40
	466557	009225	VERIZON WIRELESS-LEHIGH	239909-002	9839042471	9/28/2019	0000087588	HISRA IPADS 09/2019	AP985	130.20
	466558	009225	VERIZON WIRELESS-LEHIGH	239909-003	9839042472	9/28/2019	0000087588	HISRA IPADS 09/2019	AP985	120.18
Account #: R-6-R81-5210-3103 HRT OF IL SRA - WATER										
10/17/2019	466544	003003	ILLINOIS AMERICAN WATER	239905-845	19105921R81	9/30/2019	0000087447	WATER 1025- 210000507346 FIRE SVC 9/28/19-10/30/19	AP985	59.21
	466545	003003	ILLINOIS AMERICAN WATER	239905-846	190921050R81	10/1/2019	0000087447	WATER 1025- 210002898574 ACTUAL READ 8/30/19-9/27/1	AP985	210.50
Account #: R-6-R81-5210-3711 HRT OF IL SRA - REFUNDS										
10/3/2019	466166	190341	SCHULTIES, DEBRA	<NONE>	REFUND	10/3/2019	0000087206	PROGRAM REFUND	AP981	115.00
10/24/2019	466967	190356	YOUNG, THELMA	<NONE>	REFUND	10/24/2019	0000087651	REFUND FOR PROGRAM CANCELLED	AP990	15.00
Account #: R-6-R81-5510-6101 HRT OF IL SRA - EQUIPMENT										
10/3/2019	465309	MAR002	MARCO INC	P9916759-AUG19	INV6700292	8/26/2019	0000087284	COPIER SERVICE AGREEMENT-7/27/19- 8/26/19	AP974	74.42
	465750	CARD002	CARDCONNECT, LLC	P9773254	INV00013236	9/11/2019	0000087234	CREDIT CARD TERMINAL	AP977	859.00
Account #: R-6-R81-5510-6102 HRT OF IL SRA - EQUIPMENT REPA										
10/3/2019	465497	004427	NAPA AUTO PARTS	P9467966	913165	8/29/2019	0000087294	SPARK PLUG, ADAPTER-UNIT 24	AP975	10.67
	465500	004035	MENARDS- PEORIA	P9554552	5405	9/4/2019	0000087289	PLUMBING SUPPLIES	AP975	11.10
10/24/2019	466779	003161	INTERSTATE BATTERIES	P9735585	455290	8/8/2019	0000087606	BATTERY-UNIT 24	AP989	126.95
Section Total Expense :										14,959.04

Payables Distributions to General Ledger

Date	Vchr # Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl	Amount
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Report Total : 14,959.04

-- End of Report --

Heart of Illinois Special Recreation Association
Comparative Income Statement
Month Ending October 31, 2019

	2018 Actuals	2018 Proposed Budget	% of Budget	2019 Actuals	2019 Proposed Budget	% of Budget
Administration Revenues:						
Pecora Taxes	\$427,103.02	\$440,000.00	97.07%	\$414,625.78	\$428,600.00	96.74%
Morton Reimbursement	\$59,500.00	\$119,000.00	50.00%	\$61,250.00	\$122,500.00	50.00%
Chillicothe Reimbursement	\$53,867.91	\$57,758.00	93.28%	\$53,688.67	\$57,867.00	92.78%
Washington Taxes	\$39,108.90	\$73,000.00	53.57%	\$39,275.35	\$75,000.00	52.37%
Cash Over/Short	(\$500.07)	\$0.00	-	(\$153.00)	\$0.00	-
VSI AR Over/Short	(\$10,103.72)	\$0.00	-	(\$3,099.00)	\$0.00	-
Class Fees	\$127,816.99	\$148,000.00	86.36%	\$116,182.10	\$140,000.00	82.99%
Inclusion Fees	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Vending	\$20.86	\$100.00	20.86%	\$0.00	\$0.00	-
Donations	\$3,724.22	\$5,000.00	74.48%	\$1,822.00	\$5,000.00	36.44%
Interest Income	\$0.00	\$360.00	0.00%	\$0.00	\$1,000.00	0.00%
Reimbursement	\$77,813.00	\$3,000.00	2593.77%	\$34,725.00	\$25,000.00	138.90%
Total Revenues:	\$778,351.11	\$846,218.00	91.98%	\$718,316.90	\$854,967.00	84.02%
Administration Expenditures:						
Full Time Payroll	\$147,818.82	\$180,000.00	82.12%	\$128,907.58	\$180,588.00	71.38%
Part Time Payroll	\$115,783.79	\$128,000.00	90.46%	\$100,513.28	\$128,707.00	78.09%
Longevity	\$0.00	\$500.00	0.00%	\$0.00	\$500.00	0.00%
Waiver	\$0.00	\$800.00	0.00%	\$0.00	\$800.00	0.00%
Program Supplies	\$53,323.80	\$62,000.00	86.01%	\$60,747.94	\$62,000.00	97.88%
Postage	\$2,591.03	\$3,000.00	86.37%	\$490.50	\$3,100.00	15.82%
Gasoline	\$5,999.35	\$12,000.00	49.99%	\$4,444.54	\$10,000.00	44.45%
Office Supplies	\$4,872.82	\$7,000.00	69.61%	\$5,530.67	\$7,000.00	79.01%
Printing	\$5,983.87	\$7,500.00	79.78%	\$5,250.50	\$8,000.00	65.63%
Administrative Expense	\$57,988.41	\$64,148.00	90.40%	\$46,395.18	\$69,062.00	67.16%
Payroll Maintenance	\$12,147.50	\$12,000.00	101.23%	\$5,031.33	\$12,000.00	41.83%
Health & Dental	\$60,031.08	\$60,569.00	99.11%	\$45,441.58	\$74,666.00	60.88%
Contractual Services	\$28,347.43	\$22,500.00	128.99%	\$17,250.95	\$29,465.00	58.55%
Training & Conferences	\$11,253.60	\$10,500.00	107.16%	\$3,642.46	\$12,000.00	30.35%
Natural Gas	\$2,236.33	\$3,500.00	63.60%	\$2,113.11	\$3,500.00	60.37%
Electricity	\$5,276.26	\$9,500.00	55.84%	\$5,819.51	\$8,000.00	72.74%
Telephone	\$7,342.89	\$8,200.00	89.55%	\$7,362.93	\$10,000.00	73.63%
Water	\$2,638.64	\$3,225.00	81.82%	\$2,794.53	\$3,700.00	75.53%
Sewer	\$285.55	\$300.00	95.18%	\$389.31	\$350.00	111.23%
Insurance	\$6,486.06	\$13,000.00	49.89%	\$7,004.94	\$13,500.00	51.88%
Advertising	\$0.00	\$650.00	0.00%	\$0.00	\$500.00	0.00%
Attorney Fees	\$0.00	\$500.00	0.00%	\$0.00	\$500.00	0.00%
FICA	\$18,481.55	\$23,141.00	79.86%	\$15,874.04	\$23,923.00	66.35%
IMRF	\$11,639.68	\$16,704.00	69.66%	\$5,952.51	\$9,120.00	65.27%
Refunds	\$1,470.00	\$500.00	294.00%	\$407.00	\$1,500.00	27.13%
Scholarships	\$2,155.00	\$1,400.00	153.93%	\$1,841.39	\$1,700.00	108.32%
Equipment	\$115,838.87	\$60,500.00	191.47%	\$73,498.55	\$75,500.00	97.36%
Equipment Repair	\$8,379.41	\$10,000.00	83.79%	\$4,323.68	\$10,000.00	43.24%
Total Expenditures:	\$688,371.74	\$721,637.00	95.39%	\$551,028.01	\$759,681.00	72.63%
Camp Free to Be Revenues:						
Camp Fees	\$96,258.25	\$100,000.00	96.26%	\$92,797.60	\$100,000.00	92.80%
VSI AR Over/Short	(\$20,305.83)	\$0.00	-	(\$17,460.93)	\$0.00	-
Donations	\$240.00	\$1,000.00	24.00%	\$500.00	\$5,000.00	10.00%
Reimbursement	\$3,264.00	\$15,000.00	21.76%	\$3,707.00	\$15,000.00	24.71%
Total Revenues:	\$79,456.42	\$116,000.00	68.50%	\$79,543.67	\$120,000.00	66.29%
Camp Free to Be Expenditures:						
Part Time Payroll	\$141,372.13	\$143,500.00	98.52%	\$188,625.33	\$148,500.00	127.02%
Program Supplies	\$8,260.30	\$22,000.00	37.55%	\$20,951.26	\$20,500.00	102.20%
Administrative Expense	\$16,044.74	\$17,680.00	90.76%	\$22,506.71	\$19,561.00	115.08%
Contractual Services	\$0.00	\$0.00	0.00%	\$108.00	\$0.00	0.00%
FICA	\$10,814.97	\$10,327.00	104.73%	\$14,429.84	\$11,360.00	127.02%
Refunds	\$0.00	\$2,000.00	0.00%	\$952.50	\$0.00	-
Scholarships	\$15,289.45	\$20,000.00	76.45%	\$15,638.35	\$15,246.00	102.57%
Total Expenditures:	\$191,781.59	\$215,507.00	88.99%	\$263,211.99	\$215,167.00	122.33%
Revenues:						
Administration	\$778,351.11	\$846,218.00	91.98%	\$718,316.90	\$854,967.00	84.02%
Camp Free to Be	\$79,456.42	\$116,000.00	68.50%	\$79,543.67	\$120,000.00	66.29%
Total Revenues	\$857,807.53	\$962,218.00	89.15%	\$797,860.57	\$974,967.00	81.83%
Expenditures:						
Administration	\$688,371.74	\$721,637.00	95.39%	\$551,028.01	\$759,681.00	72.63%
Camp Free to Be	\$191,781.59	\$215,507.00	88.99%	\$263,211.99	\$215,167.00	122.33%
Total Expenditures	\$880,153.33	\$937,144.00	93.92%	\$814,240.00	\$974,848.00	83.52%

Memorial Reserves as of 12/31/2018: \$8,594

Undesignated Reserves as of 12/31/2018: \$259,887