**HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION BOARD MEETING AGENDA**

Wednesday,August18,2021 5:15 PM

-AGENDA-

###### Roll Call

1. Introductions
2. Approval of Minutes

a. June 16, 2021

1. Review of Bills
   1. June and July 2021
2. Financial Report
   1. June and July 2021
3. Director's Report
4. New Business
   1. **NONE**
5. Pending Business
   1. NONE
6. Citizen Request to Address the Board
   1. **NONE**
7. Correspondence
   1. **NONE**
8. Other Business
   1. **NONE**
9. Adjournment

**NOTICE**

**If special accommodation is needed to attend or participate In a HISRA Board Meeting, please contact HISRA at (309) 691-1929**

NEXT MEETING: September 14, 5:15 PM

Remote and at HISRA Office 8727 N Pioneer Road, Peoria, IL 61615

NOLUMES/SHAREDIHISRABOARD/2021/AGENDASANDMINUTES/AUGUSTAGENDADOC

OFFICIAL PROCEEDINGS OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION, HELD AT 5:1 5 P.M., WEDNESDAY,JUNE 16 , 2021 REMOTELY AND AT THE HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION OFFICE, 8727 NORTH PIONEER ROAD, PEORIA IL 6161 5.

Meeting was called to order at 5:17 PM by Trustee Tibbs.

**BOARD MEMBERS PRESENT:**

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT: PRESS PRESENT: OTHERS PRESENT: REVIEW OF MINUTES:**

**REVIEW OF BILLS:**

**FINANCIAL REPORT:**

Trustee Cassidy, Trustee Goergen, Trustee Yates, Trustee Placher, Trustee Tibbs

Trustee Johnson, Trustee Cox, Trustee Dickerson

Katie Van Cleve, Brooke Williams NONE

NONE

The minutes of the April 2021meeting were reviewed. Motion to approve was made by Trustee Placher and seconded by Trustee Yates. Roll call vote.

**Result: Ayes: 5; Nays: 0**

**Motion Approved-Roll Call vote**

Summary of bills for April and May 2021 were reviewed. Motion to approve as presented was made by Trustee Yates and seconded by Trustee Goergen. Roll call vote.

**Result: Ayes:** 5; **Nays: 0**

**Motion Approved-Roll Call vote**

Summary of the financial report for April and May 2021 were reviewed. Motion to approve as presented was made by Trustee Cassidy and seconded by Trustee Placher . Roll call vote.

**Result: Ayes: 5; Nays: 0**

**Motion Approved-Roll Call vote**

NOLUMES/SHARED/HISRA BOARD/2021/AGENDAS AND MINUTES/JUNE MINUTES.DOCX

**DIRECTOR'S REPORT:**

**NEW BUSINESS:**

**PENDING BUSINESS:**

**CORRESPONDENCE: OTHER BUSINESS:**

Director Van Cleve reported on the kick off of Summer Camps! Camp Free to Be added STEM, and Music from Perfect Melodies and discussed the move to contract services and music therapy. The camps are able to take advantage of our walking community by visiting local establishments such as the EPIC greenhouse, Midwest Food Bank and Elite Gymnastics together on foot. Summer Daze is getting back to being a community based camp and

FOCUS is on the move again. Programming has added Hangouts which has replaced the traditional Parent's Night Out. We are adding social events, sports which include Dance, Softball, Track & Field and Golf as well as sports sampler sessions. We continue with safety precautions such as masking in vehicles and indoors but not outside. Our current outbreak plan can be viewed on our website at [www.hisra.org](http://www.hisra.org/)

NONE

NONE

NONE NONE

**ADJOURNMENT:** A motion to adjourn was made by Trustee Placher and seconded by Trustee Goergen at 5:37 PM.

**Result: Ayes: 5; Nays:** 0

**Motion Approved, Roll** call **vote**

NOLUMES/SHARED/HISRA BOARD/2021/AGENDAS AND MINUTES/JUNE MINUTES.DOCX

##### Submitted by:

Brooke Williams, Secretary

NOLUMES/SHARED/HISRA**BOARD/2021/AGENDAS AND MINUTES/JUNE MINUT ES.DOCX**

Starting **Vendor:** 000001 Ending Vendor: ZWI001

Starting Date: 6/1/2021

Ending Date: 6/30/2021

**Report#:** APDOI0 Peoria Park District

Payables Distributions to General Ledger

*09-Jul-21 8:23 AM*

Date Vcbr # Vendor #/Name PO# Invoice #/Date Check# Reference Jrnl # Amount Distribution Type: Expense Distributions In Detail

Account#: R-6-R81-5110-2101 HRT OF JL SRA - PROGRAM SUPPLI

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 6/3/2021 | 484194 006633 | | SAM'S CLUB PAYMENTS | Pl8787S2 | 00018S | S/8/2021 | 0000095330 | GROCERIES, CRAFT SUPPLIES | APll39 | 190.84 |
|  | 484110 002713 | | GREEN VIEW COMPANIES | Pl42794S | 0-13-100S254 | S/20/2021 | 0000095281 | MULCH | APIBJI | 107.73 |
|  |  |  |  |  |  |  |  | Date Total 6/3/2021 : | | **298.57** |
| 6/10/2021 | 484488 | 010622 | DEJARLD, KRISTI | <NONE> | OS/24/21 CLASS | 6/10/2021 | 000009S440 | ZUMBA CLASS • S/24/21 APIS69 | | *S0.00* |
|  | 484S07 | 00S784 | PETTY CASH | <NONE> | HISRA | 6/10/2021 | *0000095459* | HISRA PETTY CASH APll69  REIMB | | 763.32 |
|  |  |  |  |  |  |  |  | Date Total 6/10/2021 : | | **813.32** |
| 6/17/2021 | 484600 | 002964 | HYVEE | Pl461266 | 4828333476 | 6/1/2021 | 000009SS02 | FLOWERS AP1882 | | 43.96 |
|  | 48464S | SAU0OI | SAUDER SPORTS | Pl348987 | *S517* | 6/S/2021 | 000009SS42 | SUMMER SHIRTS APJ883 | | 1,642.00 |

Account#: R-6-RSl-5110-2112 HRT OF JL SRA - GASOLINE

Date Total 6/17/2021: 1,685.96 Account Total R-6-RSl-5110-2101 : 2,797.85

6/17/2021 4846S1 WEXOOI SHELL-WEX BANK Pl42799S-MAY21 72186444 6/6/2021 0000095S44 FUEL CHARGES- MAY APIS83

2021

200.47

Account #: R-6-R81-5210-2205 HRT OF IL SRA - CONTRACTUAL SE

Date Total 6/17/2021 : 200.47

Account Total R-6-RSl-5110-2112 : 200.47

6/312021 *484085* D BROAD i3 BROADBAND 240S16-JUN21 20888S0-1 S/1/2021 000009S288 FIBER INTERNET SVC APl831

06/01/21-06/30121

484303 010704 MUSEC,JACI <NONE> WORKSHOP 6/3/2021 0000095372 PLAY WORKSHOP APl848

Date Total 6/3/2021 :

6/1012021 484374 003169 INTERFACE SECURITY SYSTE 62•JUN2 I 19984461 6/1/2021 000009S410 BID- ALARM SVC06121 **APISSS**

484373 002563 GETZ FIRE EQUIPMENr CO. 2071-HISRA *12-S659 49* S/11/2021 0000095404 BACKFLOW APIISI

PREVENTER INSPECTIONS

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| DREAMHOUSE MEDIA LLC | <NONE> | *1775* | 6/1712021 | 000009SS67 | VIDEO AND PHOTOGRAPHY | APl897 800.00 |

*199.95*

1,275.00

1,474.95

61.95

186.00

6/1712021 484691 TRJP002

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Admlnlatrallon **R1vonuea:**

Hurtof llllnol• Special Recredon Anoc:lallon Comparative Income Stall m1nl

Month Ending June 30,2021

2020 2020 %of 2021 2021 %of

l!!!W1 §!!.!!sw §llblS

**Peoria** Taxes $182,620.SO $417,012.00 43.79% $190,7U .86 $400, 979 .00

47.56 %

Morton Relmbu1Mment $0.00 $126,000.00 0.00% $0.00 $124,000.00 0.00% Chilic:othe Relmbursemenl $0.00 $56,856.00 0.00% $, 1 159.53 $55,719.00 2.08%

Wuhlnglon **Taxea** $0.00 $75,200.00 0.00% $0.00 $72,500.00 0.00%

Cull Over1Short ($3S2.81) $0.00 $5.00 $0.00 VSI AR Over1Short ($14,502.10) $0.00 ($661.75) $0.00

Class Fees $41,014.35 $140,000.00 29.30% $45 ,352. 50 $140 ,000 .00 32.39%

lndusion Fees $0.00 $0.00 $0.00 $0.00

Vending $0.00 $0.00 $0.00 $0.00

**Donations** $, 1 480.50 $10,000.00 14.81% $5,635.68 s 2.000.00 281.78%

lnlerast Inco me $0.00 $3,400.00 0.00% **$0.00** $, 3 400.00 0.00% Renc ursement $7,225.03 $22,250.00 32.47% $S38.00 $0.00

Granta 1 3 ml!il

Total **R1venuea:** $217,485.47 $850,718.00 25.56% $23,8 744.66 $79,8 598.00 29.90%

Admlnlatrallon Expendlturn :

Ful Tme **Payrol** $75,600.01 $200,000.00 37.80% $78,859.45 $180,000.00 43.81% **Part Tine Payrol** $47,608.82 $140,000.00 34.01% $49,894.30 $150,000.00 33.26% Longevity $0.00 $S00.00 0.00% $0.00 $S00.00 0.00%

**Welness** $0.00 $800.00 0.00% $0.00 $600.00 0.00% ProgramSuppies $25,013.46 $58,000.00 43.13% $21,018.79 $58,000.00 36.24% **Postage** $8.99 $3,100.00 0.29% $10.59 $1,510.00 0.70%

**Gasoliie** $1,212.92 $8,000.00 15.16% $768.61 $6,000.00 12.81%

Office Supples $5,667.30 $7,000.00 80.96% $4,575.37 $7,000.00 65.36%

Printing $2, 288.84 $8,000.00 28.61% $0.00 $5,000.00 0.00%

Adrrinis\Jatlve Expense $21,933.32 $66,928.00 32.77% $1, 9 276.15 $61,110 .00 31.54%

**Payrol** Maintenance $1, 356.78 $10,000.00 13.57% $6,454.93 $10,000 .00 64.55%

Heath & Dent.al $24 ,804 .63 $58,244.00 42.59% $21,976.51 $55,442.00 39.64%

Contractual Services $11,158.55 $25,000.00 44.83% $11,168.93 $25,000.00 **44.68%**

Training & Conferences $5,141.67 $9,000.00 57.13% $11,74L 20 $10,000.00 117.41% Na turalGas $1,759.32 $3,500.00 50.27% $2,210.55 $4,000.00 55.26%

**Electridly** $1,027 .70 $7,500.00 13,70% **$1,400.86** $7,500.00 18.68%

**Telephone $4,429.71** $9,700.00 45.67% $2,923.60 $9,000.00 **32.48%**

**Waler** $1,412.38 $3,400.00 41.54% $,1 230.36 $3,700.00 33.25%

**Sewer** $5S.86 $3S0.00 15.98% **$35.46** $350.00 10.13%

**Insurance** $0.00 $14,500.00 0.00% $0.00 $14,500.00 0.00%

**Advertising** $10.00 $500.00 2.00% $0.00 $500.00 0.00%

Allomey **Fees** so.oo $250 .00 0 .00% $0 .00 $250.00 0.00%

FlCA $9,425 .47 $26 ,010 .00 36.24 % $, 8 049.14 $25,245.00 31.88%

IMRF $ 2,822.13 $8, 534 .00 33 .07 % **$4,871.24** $9,501.00 51.27%

Refunds $298.00 $320.00 93.13% $30.00 $S00.00 6.00%

Scholarships ($37.00) $1,500.00 -2.47% $425.00 $3,000.00 1,4 17%

Equlpmenl $6,597.06 $37,000.00 17.83% $10,791.16 $16,000.00 **67.44%**

Equipment Repalo- llJl2!.S.i 35.06% il.ill.li 25.82% Total Expondlturn : $252,400.48 $715,636.00 35.27% $259,778.06 $672,208.00 38.65%

2020 2020 Proposed %of 2021 2021 **Proposed** %of

ll.!!l!ll!1 .l!!!s!w

Camp Free ID**e. Revo nuH :**

Ca mp Fees $41 , 503 .95 $95 ,000 .00 43 .69% $55,765 .00 $70,000 .00 79 .66% VSI AR Over/Short ($11,986.18) $0.00 ($15,775.71) $0.00

Oonation1 $0.00 $500.00 0.00% $0.00 $1,000.00 0.00%

Relmbu rse menl 0 .00% iQm

Total **Reve nuH :** $29,517.77 $10, 4 500.00 28.25% $39,989.29 $7, 1000.00 56.32%

Camp Free ID **e.** Expe nd lture1:

Part Trne Payrol $5,578.13 $170,000.00 3.28% $50,475.71 $130,000.00 38 .83% Program S upples $0.00 $20,500.00 0.00% $1,327.36 $19,500.00 6.81%

Adminlstralive Expense $1,756.50 $20,186.00 8.70% $289.09 $17,945.00 1.61%

Conlnlctual **Services** $0.00 $0.00 $0.00 $0.00

FICA $426.73 $13,005.00 3.28% $82.10 **$9,945.00** 0.83%

Refunds $11,560.20 $0.00 $1,735 .50 $5,000 .00 34 .71%

Scholarships UliW. S15Q!!!I!!II 25.28% iZ.liW SlS!!!!,!!2!!1 **48 . 95 %**

Total ExpondlturH: $23,113.18 $238,691.00 9.68% $61,251.66 $197,390.00 31.03%

**Revenun:**

Admlnlstrallon $217,485.47 $850,718.00 25.56% $238,744.66 $798,598.00 29.90% Camp **Free** to **Be**  m,H.1zz **Sl!!4** 5!-1!!!!Q 28 . 25% m211u2 s11!!!!!!.!!!! 56 .32 % Total **Reve nuea** $247,003.24 $955,218.00 25.86')(, $278,733.95 $869,598.00 32.05%

**Expendlturea:**

Administration $252,400.48 $715,636.00 35.27% $259,778.06 $672,208.00 38.65%

Camp Free to **Be**  mm111 m a!i21,1111 9 . 68 % mm!i!i mz:1211!2!1 31 . 03 % Total Expenditures $275,513.66 $954,327.00 28.87% $321,029.72 $869,598.00 36.92%

M1morial **RHervH** In PPD Foundallon **aa** of 12131/2020: $26,963

Heartof llllnola Speclal RecreallonAssociation Comparallv• Income Statement

Month Ending July 31, 2021

2D20

202D *%of* 2D21 2021 %of

Admlnlstrauon **Revenue•:**

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Peoria **TaHs** $212,117.54 $417,012.00 50.87% $214,776.44 $400,979.00 53.56%

Morton Rembu1$8ment Cllflicolhe Remb ul$8m■nt

s o.oo $126,000.00 0.00% $0.00 $124,000.00 0.00%

$ 0.00 $5,6 856.00 0.00% $26,662.41 $55,719 .00 47 .85%

Washington Taxes $0.00 $75,200.00 0.00% $0.00 s n ,500.00 0.00% Cull OverfS ho rt $147.19 $0.00 $5.00 $0.00

VSI AR OverfShort ($15,292.10) $0.00 ($1,478. 75) $0.00

**Class Fees** $47,521.35 $14, 0 000.00 33.94% $51,866.50 $140,000.00 37.05%

Inclusion **FeH** $0.00 $0.00 $0.00 $0.00

Vending $0.00 $0.00 $0.00 $0.00

Donations $1,530 .50 $10,000.00 15.31% $5,665.68 $2,000.00 283.28%

Intere11Income $0.00 $3,400 .00 0.00% $0.00 **$3,400.00** 0.00%

Relnilursemenl $7,225.03 $22,250.00 32.47% $553.00 $0.00 Grants IS3227 l!il S2a.!!!2

Total **Revenuu :** $253,249.51 $850,718.00 29.77% $294,053.12 $798,598.00 36.82%

Adminis tration Expenditures:

FulTime Payrol $89,007.80 $200,000.00 44.50% $9, 1 894.07 $180,000.00 51.05%

Pa rt Tme Payrol $53,371.36 $140,000.00 38.12% $6, 0 897.21 $150,000.00 40.60% l ongevty $0.00 $500.00 0.00% $0.00 $500.00 0.00%

**Welness** $0.00 $800.00 0.00% $0.00 $600.00 0.00%

Program Supples $32,767.17 $58,000.00 56.50% $24,555.79 $58,000.00 **42.34%**

**Postage** $36.29 $, 3 100.00 1.17% $10.59 $1,510.00 0.70%

**Gaaot.,e** $1,307.41 $8,000 .00 18.34% $768.61 $, 6 000.00 12.81%

Office Suppiea $6,746.57 $7,000.00 96.38% $6,896.87 $7,000.00 98.53%

Pmllng $2,288.84 $8,000.00 28.61% $0.00 $, 5 000.00 o.oo,r,

**Adminisuawe Expense** $26, 764.50 $66,928.00 39 .99% $24,251.96 $61,110.00 39.69%

**Payrol** Mail lenance $2 , 288 .81 $10, 000 .00 22 .89 % $7,306.75 $10,000.00 73.07%

Heall! & Dental $29,3103 2 $5, 8 244.00 50.32% $25,645.97 $55,442.00 46.26%

Contractual Services **$1, 2 843.40** $25,000.00 51.37% $15,548.90 $25,000.00 62.20%

Training & Conferences $, 5 831.07 $9,000.00 64.79% $12,979.03 $10,000.00 129.79%

Natural Gas $1, 845.95 $3,500.00 52.74% $2,280.14 $4,000.00 57.00%

**Elec:lllc:ily** $1 , 814 . 25 $7 , 500 . 00 24.19% $1,848.71 $7,500.00 24.65%

Telephone $5,056.94 $9,700.00 52.13% $3,593.83 $9,000.00 39.93%

Water $1,685.39 $3,400.00 49.57% $1,528.65 $3,700.00 41.31%

S•-• $8.78 $35.000 23.94% $113.37 $350.00 32.39%

**Insurance** $7,425.24 $14,500.00 51.21% **$4,494.84** $14,500.00 31.00%

**Advertising** $10. 0 0 $500 .00 2 .00 % $0.00 $500.00 0.00%

**Attomey Fees** $0.00 $250.00 0.00% $0.00 $250.00 0.00%

RCA $10,892.00 $26,010.00 **41.88% $9,849.65** $25,245.00 39.02%

IMRF $3,258 .39 $8,534.00 38.18% $5,629.27 S9,501. 00 59.25%

Rafund1 S298.00 $320.00 93.13% **$40.00** S500.00 8.00%

Scholarships ($37.00) $1,500.00 -2.47% $425.00 S3,000.00 14.17%

Equipment S7,479.30 $37,000.00 20.21% $12,545.98 $16,000.00 78.41%

Equipment **Repai-** il.lli.ll 41.10% s2m,u **S!l,!!Q!!**!!!I

Total **Espe ndlturn :** $305 ,663 .46 S715,636 .00 42.71% $315,678.50

32.17%

S672,208.00 46.96%

Camp FrH to **Be RevenuH :**

2020 2020 **Proposed** *%of* **2021** 2021 **Proposed** %of

.lb!W1

**CampFeH $44,586.45** S95,000.00 48.93% S59,120.00 $70,000.00

VSI AR Over/Short ($11,963.68) SO.OD ($12 ,758.61)

**84.46%**

Donations $0.00 $500.00 0.00% SO.DO Ralrroursement 0.00% S!!.!!!I.

Total **Revenuas:** $32,622.77 $104,500.00 31.22% $46,361.39

Camp Free to **Be** ExpendlturH:

Part Tine Payrol $37,913.73 Sl 70,000.00 22.30% $105,715.79

Program Sup ple s $5, 246.98 $ 20,500.00 25.80% $14,218.49

Adminlstra!MI Expense SS, 969.68 $20,186.00 29.57%

$0 .00

$1,0 0 0. 00 0 .00%

S!!.!!!I.

$71,000.00 65.30%

$130,000.00 8\.32% Sl 9,500.00 72.92%

Conlractual Services SO.OD SD.OD

FICA S2, 900 .40 S13 ,005.00 22.30%

Refunds $13,635.70 $0.00

Scholarships il.!!l..ll S15,!IQ!!,!l!I. 18 . 28 %

Total **Expenditures:** S68 ,108.11 S238, 691.00 28 .53%

**Revenun :**

SS,740.00 S17,945.00 31.99%

s o .oo so.oo

$3,861.39 $9,945.00 38.83%

Sl,735.SO ss.000.00 34.71%

sz.m.211 **~~15~~**~~!l!l!!,Qll~~ 48 .95%

S138,613.07 $197,390.00 70.22%

Admlnlslnllon $253,249.51 $850,718.00 29.77% S294,0S3.12

**Camp Fru toe.**

mm.z2 Sl SQ!l..!!Q 31.22% S4!i l !-il 32

Total **RevenuH** S285,872.28 S955,218.00 29.93% S340,414.Sl

Espendlturu:

$798,598.00 36.82%

SZl,!l!-l.!1!2!! 65.30%

S869,598.00 39.15%

Admlnllsn tlon $305,663.46 $715,636.00 42.71% $315,678 .50 $672,208 .00 46.96%

Camp Frn to Be S!i!l **1!!1111** m11m1111 28 .53 % sm!in ,az Sl2Zl2!11l!l 70.22% Total ExpendlturH $373,771.57 $954,327.00 39.17% $454,291.57 $86, 9 598.00 52.24%

Memort,1 **RnervH** In PPD Foundation **as** *of* 12/31/2D20: $28 .96 3