

HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION BOARD MEETING AGENDA

**Tuesday, November 16, 2021
5:15 PM**

-AGENDA-

1. Roll Call
2. Introductions
3. Approval of Minutes
 - a. September 14, 2021
4. Review of Bills
 - a. September and October 2021
5. Financial Report
 - a. September and October 2021
6. Director's Report
7. New Business
 - a. 2022 Administrative Agreement
 - b. 2022 Chair and Vice Chair
 - c. 2022 Proposed Budget
8. Pending Business
 - a. NONE
9. Citizen Request to Address the Board
 - a. NONE
10. Correspondence
 - a. NONE
11. Other Business
 - a. 2022 Administrative Agreement
12. Adjournment

NOTICE

If special accommodation is needed to attend or participate in a HISRA Board Meeting, please contact HISRA at (309) 691-1929

**NEXT MEETING: December 14th, 5:15 PM
Remote and at HISRA Office 8727 N Pioneer Road, Peoria, IL 61615**

**OFFICIAL PROCEEDINGS OF THE MEETING OF THE BOARD OF TRUSTEES OF THE
HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION, HELD AT 5:15 P.M.,
TUESDAY, SEPTEMBER 14, 2021 REMOTELY AND AT THE HEART OF ILLINOIS
SPECIAL RECREATION ASSOCIATION OFFICE, 8727 NORTH PIONEER ROAD,
PEORIA IL 61615.**

Meeting was called to order at 5:15 PM by Trustee Tibbs.

BOARD MEMBERS PRESENT:	Trustee Cox, Trustee Dickerson, Trustee Placher, Trustee Tibbs, Trustee Johnson, Trustee Yates
BOARD MEMBERS ABSENT:	Trustee Cahill, Trustee Goergen
STAFF PRESENT:	Katie Van Cleve, Brooke Williams
PRESS PRESENT:	NONE
OTHERS PRESENT:	NONE
REVIEW OF MINUTES:	The minutes of the June 16, 2021 meeting were reviewed. Motion to approve was made by Trustee Yates and seconded by Trustee Johnson. Roll call vote. Result: Ayes: 6; Nays: 0 Motion Approved-Roll Call vote
REVIEW OF BILLS:	Summary of bills for June, July and August 2021 were reviewed. Motion to approve as presented was made by Trustee Cox and seconded by Trustee Placher. Roll call vote. Result: Ayes: 6; Nays: 0 Motion Approved-Roll Call vote
FINANCIAL REPORT:	Summary of the financial report for June, July and August 2021 were reviewed. Motion to approve as presented was made by Trustee Yates and seconded by Trustee Johnson. Roll call vote. Result: Ayes: 6; Nays: 0 Motion Approved-Roll Call vote

DIRECTOR'S REPORT:

Director Van Cleve reported that HISRA hosted another successful summer of camp without shutdowns or major quarantine. The Fall brochure was rolled out and was the first full season brochure since March of 2020. Registration is booming so we will look at the waitlists as we plan for 2022. We spent a lot of time curating our email list in 2020 and are communicating via email much more where possible while also mailing to participants requiring communication that way. COVID guidelines at HISRA have not changed with the recent guideline changes. We have continued wearing masks indoors. We conducted a program survey to evaluate the needs, wants and desires for future programs which will impact our 2022 service provision. HISRA management staff met with the Children's Home to discuss more participation with their participants. We are working on Social Media planning and sharing information on our and our member district's events and activities on a regular basis.

NEW BUSINESS: NONE

Trustee Cox left the meeting at 5:29 PM

PENDING BUSINESS: NONE

CORRESPONDENCE: NONE

OTHER BUSINESS: Per Trustee Placher's request, the board discussed meeting attendance in quorums.

ADJOURNMENT:

A motion to adjourn was made by Trustee Yates and seconded by Trustee Dickerson at 5:37 PM.

Result: Ayes: 5; Nays: 0

Motion Approved, Roll call vote

Submitted by: _____
Brooke Williams, Secretary

Starting Date: 9/1/2021
Ending Date: 9/30/2021

11-Oct-21 9:05 AM

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Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
9/16/2021	488028	HARR001	HARRIS PEST CONTROL	P7362944AUG21	112869	8/13/2021	0000096975	210.00
	487972	TRIP002	TRIPLE JS JANITORIAL	P928333AUG21	301450	9/6/2021	0000097019	45.00
							B/A-JANITORIAL SVCS AP2241	900.00
							08/21	
9/23/2021	488223	000137	PDC SERVICES, INC.	160-AUG21	5042866	9/1/2021	0000097115	945.00
							B/A-WASTE REMOVAL/RECYCLING	123.00
							08/2021	
9/30/2021	488491	003169	INTERFACE SECURITY SYSTE	62-SEPT21	20048140	9/1/2021	0000097195	123.00
							BID-ALARM SVC 09/21 AP2288	61.95
							Date Total 9/23/2021 :	61.95
							Date Total 9/30/2021 :	1,724.85
							Account Total R-6-R81-5210-2205 :	
Account #:	R-6-R81-5210-3100	HRT OF IL SRA - NATURAL GAS						
9/30/2021	488381	001527	AMEREN ILLINOIS	240929-580	65019-08/21	9/3/2021	0000097187	54.93
							GAS 2203065019 AP2284	54.93
							ACTUAL READ	
							08/01/21-09/01/21	
							Date Total 9/30/2021 :	54.93
							Account Total R-6-R81-5210-3100 :	54.93
Account #:	R-6-R81-5210-3101	HRT OF IL SRA - ELECTRICITY						
9/2/2021	487499	001527	AMEREN ILLINOIS	240929-514	51531-06/21	7/13/2021	0000096724	530.37
							ELECTRIC 8157351531 AP2182	530.37
							ACTUAL READ	
							06/09/21-07/11/21	
							Date Total 9/2/2021 :	530.37
9/9/2021	487729	ILLPOWER	ILLINOIS POWER MARKETING	240929-540	173162921081	8/25/2021	0000096871	353.13
							ELECTRIC AP2218	353.13
							GMC/PPD1000 07/20/21-	
							08/17/21	
							Date Total 9/9/2021 :	353.13
9/30/2021	488489	001527	AMEREN ILLINOIS	240929-706	51531-07/21	8/11/2021	0000097187	487.40
							ELECTRIC 8157351531 AP2287	487.40
							ACTUAL READ	
							07/11/21-08/09/21	
							Date Total 9/30/2021 :	487.40
							Account Total R-6-R81-5210-3101 :	1,370.90
Account #:	R-6-R81-5210-3102	HRT OF IL SRA - TELEPHONE						
9/16/2021	487880	009225	VERIZON WIRELESS-LEHIGH	240935-001	9887285394	8/28/2021	0000097023	337.07
							CELL PHONES & AP2238	337.07
							MODEMS 08/2021	
487881	009225	VERIZON WIRELESS-LEHIGH	240935-002	9887285395	8/28/2021	0000097023	HISRA IPADS 08/2021 AP2238	130.20

Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount			
9/16/2021	487882	009225	VERIZON WIRELESS-LEHIGH	240935-003	9887285396	8/28/2021	0000097023	HISRA IPADS 08/2021	AP2238	120.18	
Date Total 9/16/2021 : 587.45											
Account Total R-6-R81-5210-3102 : 587.45											
Account #: R-6-R81-5210-3103 HRT OF IL SRA - WATER											
9/23/2021	488220	003003	ILLINOIS AMERICAN WATER	240929-589	30699-08/21	9/2/2021	0000097098	WATER 1025- 210041530699 ACTUAL READ/FIRE SVC 07/30	AP2267	405.95	
Date Total 9/23/2021 : 405.95											
Account Total R-6-R81-5210-3103 : 405.95											
Account #: R-6-R81-5510-6102 HRT OF IL SRA - EQUIPMENT REPA											
9/2/2021	487626	006790	ROTO-ROOTER	PL642357B1	51134470	7/21/2021	0000096781	SEWER SERVICE	AP2188	145.00	
Date Total 9/2/2021 : 145.00											
Account Total R-6-R81-5510-6102 : 145.00											
Account #: R-6-R83-5110-2101 CAMP FTB - PROGRAM SUPPLIES											
9/23/2021	488334	005784	PETTY CASH	<NONE>	09/2021	HISRA	9/23/2021	0000097043	HISRA PETTY CASH	AP2274	535.08
Date Total 9/23/2021 : 535.08											
Account Total R-6-R83-5110-2101 : 535.08											
Section Total Expense : 7,127.96											

Starting Vendor: 000001
Ending Vendor: ZW1001

Starting Date: 10/1/2021
Ending Date: 10/31/2021

Report #: APD010

Peoria Park District

09-Nov-21 2:25 PM

Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
Distribution Type: Expense Distributions In Detail								
Account #: R-6-R81-5110-2101 HRT OF IL SRA - PROGRAM SUPPL								
10/21/2021	489338	FUL002	FULLY PROMOTED	P1527932	4666	10/7/2021	0000097501	COVER UPS AP2386 255.00
Date Total 10/21/2021 :								255.00
Account Total R-6-R81-5110-2101 :								255.00
Account #: R-6-R81-5110-2112 HRT OF IL SRA - GASOLINE								
10/21/2021	489252	WEX001	SHELL-WEX BANK	P1427995SEP	74821319	10/6/2021	0000097547	FUEL AP2381 408.87
Date Total 10/21/2021 :								408.87
Account Total R-6-R81-5110-2112 :								408.87
Account #: R-6-R81-5110-2121 HRT OF IL SRA - OFFICE SUPPLIE								
10/14/2021	488965	009263	SUPPLY WORKS	P17733228	643360134	9/27/2021	0000097435	TOWELS AP2350 54.85
Date Total 10/14/2021 :								54.85
Account Total R-6-R81-5110-2121 :								54.85
10/28/2021	489581	GRE003	RND DISTRIBUTING	P1659457OCT	1419993	10/8/2021	0000097643	BOTTLED WATER AP2406 31.30
Date Total 10/28/2021 :								31.30
Account Total R-6-R81-5110-2121 :								86.15
Account #: R-6-R81-5210-2205 HRT OF IL SRA - CONTRACTUAL SE								
10/7/2021	488663	B BROAD	B BROADBAND	240516-OCT21	2187008-1	10/1/2021	0000097297	INTERNET SVC AP2327 199.95
Date Total 10/7/2021 :								199.95
10/14/2021	488988	002563	GETZ FIRE EQUIPMENT CO.	2061H	12-567639	9/17/2021	0000097397	SPRINKLER INSPECTION AP2351 80.00
Date Total 10/14/2021 :								80.00
10/14/2021	489157	000679	OSF OCCUPATIONAL HEALTH	<NONE>	124204-00	10/14/2021	0000097370	SEPTEMBER 2021 OCC HEALTH AP2362 72.00
Date Total 10/14/2021 :								72.00
10/21/2021	489243	HARR001	HARRIS PEST CONTROL	P1366857	113494	9/20/2021	0000097515	WASP REMOVAL AP2381 152.00
Date Total 10/21/2021 :								152.00
10/21/2021	489298	TRIP002	TRIPLE JS JANITORIAL	P9283334SEP21	301451	10/6/2021	0000097548	B/A-JANITORIAL SVCS AP2381 900.00
Date Total 10/21/2021 :								900.00
10/28/2021	489459	HARR001	HARRIS PEST CONTROL	P1886913	113325	9/3/2021	0000097606	YELLOW/JACKET REMOVAL AP2398 200.00
Date Total 10/28/2021 :								200.00
10/28/2021	489465	HARR001	HARRIS PEST CONTROL	P7562944SEP21	113370	9/10/2021	0000097606	B/A-PEST CONTROL AP2398 45.00
Date Total 10/28/2021 :								45.00

Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
Account #: R-6-R81-5210-2603 HRT OF IL SRA - TRAINING & CON								
10/7/2021	488906	170326	ROBBINS, CASSIE	<NONE>	REIMB	10/7/2021	0000097236	255.00
					CONSTANT CONTRACT BILLING REIMB	AP2340		255.00
Date Total 10/7/2021 :								255.00
Account Total R-6-R81-5210-2205 :								1,696.95
Account #: R-6-R81-5210-3100 HRT OF IL SRA - NATURAL GAS								
10/21/2021	489212	001527	AMEREN ILLINOIS	240929-799	65019-09/21	10/5/2021	0000097471	55.21
					GAS 2203065019 ACTUAL READ	AP2379		55.21
					09/01/21-10/01/21			
Date Total 10/21/2021 :								55.21
10/28/2021	489484	CNE002	CONSTELLATION NEW ENER	240929-796	3305212	10/6/2021	0000097588	0.08
					BQ-11583 NATURAL GAS THERMS USED-SEPTEMBER 2021	AP2401		0.08
Date Total 10/28/2021 :								0.08
Account Total R-6-R81-5210-3100 :								55.29
Account #: R-6-R81-5210-3101 HRT OF IL SRA - ELECTRICITY								
10/14/2021	488920	ILLPOWER	ILLINOIS POWER MARKETING	240929-752	173162921091	9/24/2021	0000097406	331.06
					ELECTRIC GMCPDP1000 08/18/21-09/16/21	AP2349		331.06
Date Total 10/14/2021 :								331.06
Account Total R-6-R81-5210-3101 :								331.06
Account #: R-6-R81-5210-3102 HRT OF IL SRA - TELEPHONE								
10/14/2021	488914	009225	VERIZON WIRELESS-LEHIGH	240938-001	9889467207	9/28/2021	0000097442	333.58
					CELL PHONES & MODEMS 09/2021	AP2348		333.58
	488915	009225	VERIZON WIRELESS-LEHIGH	240938-002	9889467208	9/28/2021	0000097442	130.20
					HISRA IPADS 09/2021	AP2348		130.20
	488916	009225	VERIZON WIRELESS-LEHIGH	240938-003	9889467209	9/28/2021	0000097442	120.18
					HISRA IPADS 09/2021	AP2348		120.18
Date Total 10/14/2021 :								583.96
Account Total R-6-R81-5210-3102 :								583.96
Account #: R-6-R81-5210-3103 HRT OF IL SRA - WATER								
10/21/2021	489179	003003	ILLINOIS AMERICAN WATER	240929-785	30699-09/21	10/1/2021	0000097522	289.38
					WATER 1025-210041530699 ACTUAL READ/FIRE SVC 08/3	AP2376		289.38
Date Total 10/21/2021 :								289.38

