

HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION BOARD MEETING AGENDA

**Wednesday October 19, 2022
5:15 PM**

-AGENDA-

1. Roll Call
2. Introductions
3. Approval of Minutes
 - a. October 5, 2022
4. Review of Bills
 - a. September 2022
5. Financial Report
 - a. September 2022
6. Director's Report
7. New Business
 - a. 2023 Budget
8. Pending Business
 - a. NONE
9. Citizen Request to Address the Board
 - a. NONE
10. Correspondence
 - a. NONE
11. Other Business
12. Adjournment

NOTICE

If special accommodation is needed to attend or participate in a HISRA Board Meeting, please contact HISRA at (309) 691-1929

**NEXT MEETING:TUESDAY, November 15, 5:15 PM held via Zoom and
at the HISRA Office 8727 N Pioneer Road, Peoria, IL 61615**

Starting Vendor: 000001
Ending Vendor: ZW1001

Starting Date: 9/1/2022
Ending Date: 9/30/2022

Report #: APD010

Peoria Park District

12-Oct-22 12:04 PM

Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
Distribution Type: Expense Distributions In Detail								
Account #: R-6-R81-5110-2101 HRT OF IL SRA - PROGRAM SUPPLI								
9/23/2022	500575	280145 CHILDERS BANQUET & CATE	<NONE>	INV09232022 9/23/2022	0000102481	HISRA SPORTS BANQUET	AP3646	2,460.00
9/29/2022	500795	LOST001 LOST ART DESIGN & PRINTED	P2783632	4798 9/21/2022	0000102561	B/A - FALL 2022 BANQUET STICKERS & TOTES	AP3656	1,250.00
500888	005784	PETTY CASH	<NONE>	7/18-9/24 9/29/2022	0000102501	PETTY CASH REIMBURSEMENT	AP3665	578.73
Account #: R-6-R81-5110-2112 HRT OF IL SRA - GASOLINE								
9/8/2022	500162	KRO002 Robbins, Kara	<NONE>	INV09082022 9/8/2022	0000102175	MILEAGE REIMBURSEMENT 7/1-7/22	AP3573	110.63
9/15/2022	500311	WEX001 SHELL-WEX BANK	P2245838	83547571 9/6/2022	0000102370	GASOLINE PURCHASES - 08-17-2022 - 09-06-2022	AP3601	498.16
Account #: R-6-R81-5110-2121 HRT OF IL SRA - OFFICE SUPPLIE								
9/1/2022	499868	GRE003 RNJ DISTRIBUTING	29746AUG22	1507808 8/23/2022	0000102138	WATER DELIVERY SERVICE - AUGUST	AP3540	19.55
Account #: R-6-R81-5210-2205 HRT OF IL SRA - CONTRACTUAL SE								
9/1/2022	499798	GFL001 GFL ENVIRONMENTAL SERVI	170AUG22	P40000065444 8/19/2022	0000102099	B/A-WASTE REMOVAL/RECYCLING SVCS 08/22	AP3536	143.90
9/15/2022	499799	003169 INTERFACE SECURITY SYSTE	62AUG22	20273288 8/1/2022	0000102113	B/A - ALARM SVC 08/22	AP3536	61.95
500324	TRIP002	TRIPLE JS JANITORIAL	P2454186AUG22	380964 9/2/2022	0000102377	B/A - MONTHLY JANITORIAL SERVICES - 08/22	AP3601	1,100.00
9/22/2022	500412	13 BROAD	26840SEP22	2509630-1 8/1/2022	0000102441	MONTHLY INTERNET SERVICES - 09/22	AP3620	193.92
9/29/2022	500788	HARR001 HARRIS PEST CONTROL	P2595761AUG22	118690 8/12/2022	0000102548	B/A - MONTHLY PEST MAINTENANCE SERVICES - 08/2022	AP3656	50.00
Account #: R-6-R81-5210-2603 HRT OF IL SRA - TRAINING & CON								
6/16/2022	496616	CR1002 CRISIS PREVENTION INSTITUT	<NONE>	06162022 6/16/2022	0000102399	CRISIS PREVENTION INSTITUTE	AP3203	409.90
Account #: R-6-R81-5210-3100 HRT OF IL SRA - NATURAL GAS								
9/1/2022	499783	001527 AMEREN ILLINOIS	240584-1049	65019-07/22 8/3/2022	0000102077	GAS 2203065019 ACTUAL READ 07/01/22-08/01/22	AP3531	57.73
Account #: R-6-R81-5210-3101 HRT OF IL SRA - ELECTRICITY								

Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
9/15/2022	500170	ILLPOWER	ILLINOIS POWER MARKETING 240584-1068	173162922073 8/26/2022	0000102341	ELECTRIC GMCPPDP1000 6/20/22-7/19/22	AP3594	441.41
9/15/2022	500690	001527	AMEREN ILLINOIS 240584-1908	51531-07/22 8/11/2022	0000102520	ELECTRIC 8157351531 ACTUAL READ	AP3663	582.92
9/15/2022	500882	ILLPOWER	ILLINOIS POWER MARKETING 240584-1937	173162922061 6/27/2022	0000102556	ELECTRIC GMCPPDP1000 05/11/22-06/09/22	AP3663	264.84
9/15/2022	500883	ILLPOWER	ILLINOIS POWER MARKETING 240584-1938	173162922091 9/26/2022	0000102556	ELECTRIC GMCPPDP1000 08/18/22-09/18/22	AP3663	297.95
Account #: R-6-R81-5210-3102 HRT OF IL SRA - TELEPHONE								
9/15/2022	500181	009225	VERIZON WIRELESS-LEHIGH 240591-001	9914567563 8/28/2022	0000102380	CELL PHONES & MODEMS 08/2022	AP3596	333.67
9/15/2022	500182	009225	VERIZON WIRELESS-LEHIGH 240591-002	9914567564 8/28/2022	0000102380	HISRA IPADS 08/2022	AP3596	130.20
9/15/2022	500183	009225	VERIZON WIRELESS-LEHIGH 240591-003	9914567565 8/28/2022	0000102380	HISRA IPADS 08/2022	AP3596	120.18
Account #: R-6-R81-5210-3103 HRT OF IL SRA - WATER								
9/22/2022	500461	003003	ILLINOIS AMERICAN WATER 240584-1087	30705-08/22 9/8/2022	0000102442	WATER 1025- 210041530705 ACTUAL READ 08/03/22-09/02	AP3621	242.68
9/29/2022	500462	003003	ILLINOIS AMERICAN WATER 240584-1088	73189-08/22 8/30/2022	0000102442	WATER 1025- 210045273189 FIRE SVC 08/06/22-09/08/22	AP3621	65.63
9/29/2022	500463	003003	ILLINOIS AMERICAN WATER 240584-1089	30705-03/22 4/7/2022	0000102442	WATER 1025- 210041530705 ACTUAL READ 03/03/22-04/04	AP3621	492.82
Account #: R-6-R81-5210-3105 HRT OF IL SRA - SEWER								
9/29/2022	500756	002704	GREATER PEORIA SANITARY 240584-1928	0358-02-08/22 9/15/2022	0000102546	SEWER 1400358.02 05/28/22-08/30/22	AP3655	172.61
Account #: R-6-R83-5110-2101 CAMP FTB - PROGRAM SUPPLIES								
9/22/2022	500422	LOST001	LOST ART DESIGN & PRINTED P2345562B1	4728 7/19/2022	0000102446	B/A - HISRA/DUNLAP FIELD DAY SHIRTS	AP3620	724.94
9/29/2022	500888	005784	PETTY CASH <NONE>	7/18-9/24 9/29/2022	0000102501	PETTY CASH REIMBURSEMENT	AP3665	133.23
Section Total Expense :								10,937.55

**Heart of Illinois Special Recreation Association
Comparative Income Statement
Month Ending September 30, 2022**

	2021 <u>Actuals</u>	2021 <u>Budget</u>	% of <u>Budget</u>	2022 <u>Actuals</u>	2022 <u>Budget</u>	% of <u>Budget</u>
Administration Revenues:						
Peoria Taxes	\$373,875.31	\$400,979.00	93.24%	\$368,726.61	\$407,000.00	90.60%
Morton Reimbursement	\$61,500.00	\$124,000.00	49.60%	\$61,500.00	\$124,000.00	49.60%
Chillicothe Reimbursement	\$35,018.40	\$55,719.00	62.85%	\$35,344.89	\$56,800.00	62.23%
Washington Taxes	\$0.00	\$72,500.00	0.00%	\$0.00	\$72,500.00	0.00%
Cash Over/Short	\$5.00	\$0.00	-	\$0.60	\$0.00	-
VSI AR Over/Short	(\$2,522.75)	\$0.00	-	(\$7,684.93)	\$0.00	-
Class Fees	\$80,012.14	\$140,000.00	57.15%	\$90,594.77	\$135,000.00	67.11%
Inclusion Fees	\$0.00	\$0.00	-	-	-	-
Vending	\$0.00	\$0.00	-	-	-	-
Donations	\$7,324.14	\$2,000.00	366.21%	\$4,163.25	\$20,000.00	20.82%
Interest Income	\$0.00	\$3,400.00	0.00%	\$0.00	\$3,400.00	0.00%
Reimbursement	\$753.00	\$0.00	-	\$449.90	\$250.00	179.96%
Grants	<u>(\$703.99)</u>	<u>\$0.00</u>	-	<u>\$0.00</u>	<u>\$5,000.00</u>	0.00%
Total Revenues:	\$555,261.25	\$798,598.00	69.53%	\$553,095.09	\$823,950.00	67.13%

Administration Expenditures:						
Full Time Payroll	\$117,963.31	\$180,000.00	65.54%	\$121,583.95	\$215,000.00	56.55%
Part Time Payroll	\$79,813.86	\$150,000.00	53.21%	\$101,315.04	\$125,000.00	81.05%
Longevity	\$0.00	\$500.00	0.00%	\$0.00	\$600.00	0.00%
Wellness	\$0.00	\$600.00	0.00%	\$0.00	\$600.00	0.00%
Program Supplies	\$27,852.22	\$58,000.00	48.02%	\$32,438.12	\$66,700.00	48.63%
Postage	\$26.59	\$1,510.00	1.76%	\$142.00	\$1,500.00	9.47%
Gasoline	\$2,322.08	\$6,000.00	38.70%	\$5,929.90	\$6,000.00	98.83%
Office Supplies	\$7,441.73	\$7,000.00	106.31%	\$5,292.80	\$7,000.00	75.61%
Printing	\$0.00	\$5,000.00	0.00%	\$175.22	\$10,025.00	1.75%
Administrative Expense	\$33,111.07	\$61,110.00	54.18%	\$31,708.44	\$64,293.00	49.32%
Payroll Maintenance	\$7,879.12	\$10,000.00	78.79%	\$2,816.15	\$10,000.00	28.16%
Health & Dental	\$32,984.89	\$55,442.00	59.49%	\$27,186.11	\$58,825.00	46.22%
Contractual Services	\$19,780.64	\$25,000.00	79.12%	\$20,106.25	\$25,000.00	80.43%
Training & Conferences	\$13,373.84	\$10,000.00	133.74%	\$4,194.42	\$10,250.00	40.92%
Natural Gas	\$2,540.88	\$4,000.00	63.52%	\$2,963.91	\$4,100.00	72.29%
Electricity	\$3,881.72	\$7,500.00	51.76%	\$4,285.11	\$7,200.00	59.52%
Telephone	\$4,849.15	\$9,000.00	53.88%	\$4,792.83	\$9,000.00	53.25%
Water	\$2,664.46	\$3,700.00	72.01%	\$2,688.57	\$3,700.00	72.66%
Sewer	\$113.37	\$350.00	32.39%	\$350.01	\$350.00	100.00%
Insurance	\$4,494.84	\$14,500.00	31.00%	\$5,274.72	\$12,500.00	42.20%
Advertising	\$0.00	\$500.00	0.00%	\$0.00	\$500.00	0.00%
Attorney Fees	\$0.00	\$250.00	0.00%	\$0.00	\$250.00	0.00%
FICA	\$13,505.48	\$25,245.00	53.50%	\$14,152.88	\$26,010.00	54.41%
IMRF	\$7,053.51	\$9,501.00	74.24%	\$2,388.41	\$5,319.00	44.90%
Refunds	\$40.00	\$500.00	8.00%	\$0.00	\$500.00	0.00%
Scholarships	\$1,336.00	\$3,000.00	44.53%	\$1,505.32	\$5,000.00	30.11%
Equipment	\$12,545.98	\$16,000.00	78.41%	\$8,508.13	\$26,000.00	32.72%
Equipment Repair	<u>\$3,515.90</u>	<u>\$8,000.00</u>	43.95%	<u>\$4,726.48</u>	<u>\$6,000.00</u>	78.77%
Total Expenditures:	\$399,090.64	\$672,208.00	59.37%	\$404,524.77	\$707,222.00	57.20%

	2021 <u>Actuals</u>	2020 <u>Proposed Budget</u>	% of <u>Budget</u>	2021 <u>Actuals</u>	2021 <u>Proposed Budget</u>	% of <u>Budget</u>
Camp Free to Be Revenues:						
Camp Fees	\$59,120.00	\$70,000.00	84.46%	\$73,824.20	\$75,150.00	98.24%
VSI AR Over/Short	(\$478.00)	\$0.00	-	(\$823.90)	\$0.00	-
Donations	\$0.00	\$1,000.00	0.00%	\$0.00	\$6,000.00	0.00%
Grants	\$110.64	\$0.00	0.00%	\$0.00	0.00%	-
Reimbursement	<u>\$0.00</u>	<u>\$0.00</u>	-	<u>\$0.00</u>	<u>\$0.00</u>	-
Total Revenues:	\$58,752.64	\$71,000.00	82.75%	\$73,000.30	\$81,150.00	89.96%

Camp Free to Be Expenditures:						
Part Time Payroll	\$136,541.68	\$130,000.00	105.03%	\$136,582.05	\$136,541.00	100.03%
Program Supplies	\$16,993.43	\$19,500.00	87.15%	\$7,165.15	\$18,000.00	39.81%
Administrative Expense	\$16,587.94	\$17,945.00	92.44%	\$18,348.40	\$17,699.00	103.67%
Contractual Services	\$0.00	\$0.00	-	\$0.00	\$0.00	-
FICA	\$10,445.44	\$9,945.00	105.03%	\$12,527.65	\$10,445.00	119.94%
Refunds	\$2,717.14	\$5,000.00	54.34%	\$0.00	\$2,000.00	0.00%
Scholarships	<u>\$7,341.90</u>	<u>\$15,000.00</u>	48.95%	<u>\$7,738.50</u>	<u>\$10,000.00</u>	77.39%
Total Expenditures:	\$190,627.53	\$197,390.00	96.57%	\$182,361.75	\$194,685.00	93.67%

Revenues:						
Administration	\$555,261.25	\$798,598.00	69.53%	\$553,095.09	\$823,950.00	67.13%
Camp Free to Be	<u>\$58,752.64</u>	<u>\$71,000.00</u>	82.75%	<u>\$73,000.30</u>	<u>\$81,150.00</u>	89.96%
Total Revenues	\$614,013.89	\$869,598.00	70.61%	\$626,095.39	\$905,100.00	69.17%

Expenditures:						
Administration	\$399,090.64	\$672,208.00	59.37%	\$404,524.77	\$707,222.00	57.20%
Camp Free to Be	<u>\$190,627.53</u>	<u>\$197,390.00</u>	96.57%	<u>\$182,361.75</u>	<u>\$194,685.00</u>	93.67%
Total Expenditures	\$589,718.17	\$869,598.00	67.82%	\$586,886.52	\$901,907.00	65.07%