

HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION BOARD MEETING AGENDA
Held at the Heart of Illinois Special Recreation Association
For more information on how to access, please see hisra.org
8727 N Pioneer Rd, Peoria, IL 61615

Tuesday, February 15, 2022
5:15 PM

-AGENDA-

1. Roll Call
2. Introductions
3. Approval of Minutes
 - a. January 17, 2023
4. Review of Bills
 - a. January 2023
5. Financial Report
 - a. January 2023
6. Director's Report
7. New Business
 - a. NONE
8. Pending Business
 - a. NONE
9. Citizen Request to Address the Board
 - a. NONE
10. Correspondence
11. Other Business
12. Executive Session 2(c)(1)
13. Adjournment

NOTICE

If special accommodation is needed to attend or participate in a HISRA Board Meeting, please contact HISRA at (309) 691-1929

NEXT MEETING: Wednesday, March 15, 2023, 5:15 PM held on Zoom and at the HISRA Office 8727 N Pioneer Road, Peoria, IL 61615

Starting Vendor: 000001
 Ending Vendor: ZWI001

Starting Date: 1/1/2023
 Ending Date: 1/31/2023

Report #: APD010

Peoria Park District

10-Feb-23 1:34 PM

Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
Distribution Type: Expense Distributions In Detail								
Account #: R-6-R81-5110-2101 HRT OF IL SRA - PROGRAM SUPPLI								
12/30/2022	504713	005784	<NONE>	11/19-12/13	0000104208	REIMBURSE PETTY CASH	AP4132	356.58
1/26/2023	504715	005784	<NONE>	1/4-1/11	0000104218	REIMBURSE PETTY CASH	AP4137	287.10
Account #: R-6-R81-5110-2112 HRT OF IL SRA - GASOLINE								
12/30/2022	504116	WEX001	P2245838DEC	86337362	0000103992	FUEL 12/2022	AP4059	376.58
12/30/2022	504279	002634	MARTIN ONE SOURCE	422574	0000104081	HISRA FALL BOOKLETS	AP4086	1,671.66
Account #: R-6-R81-5210-2205 HRT OF IL SRA - CONTRACTUAL SE								
12/30/2022	504112	GFL001	GFL ENVIRONMENTAL SERVI	P40000097344	0000103957	B/A-WASTE REMOVAL/RECYCLING SVCS 12/2022	AP4059	151.65
504113	002563	GETZ FIRE EQUIPMENT CO.	2073HISRA4	12-574011	0000103956	SPRINKLER INSPECTION	AP4059	80.00
504319	HARR001	HARRIS PEST CONTROL	P2595761DEC22	120742	0000104070	B/A - MONTHLY PEST CONTROL SERVICES - 12/2022	AP4089	50.00
504533	003169	INTERFACE SECURITY SYSTE	P2495515B14	20308071	0000104150	B/A-CELLULAR UPGRADE	AP4113	532.00
504574	003169	INTERFACE SECURITY SYSTE	<NONE>	10524795	0000104150	CREDIT FOR MISSED INSPECTIONS	AP4113	(144.00)
504595	TRIP002	TRIPLE J'S JANITORIAL	P2454186DEC22	380983	0000104168	B/A - MONTHLY JANITORIAL SERVICES - 12/2022	AP4119	1,100.00
1/19/2023	504401	I3 BROAD	I3 BROADBAND	2645637-1	0000104111	INTERNET SERVICES - AP4091 01/2023	AP4091	199.95
Account #: R-6-R81-5210-3100 HRT OF IL SRA - NATURAL GAS								
12/30/2022	504505	001527	AMEREN ILLINOIS	65019-12/22	0000104133	GAS 2203065019 ACTUAL READ 12/01/22-01/01/23	AP4110	251.56
503985	CNE002	CONSTELLATION NEW ENER	240584-1669	3632044	0000103948	BG-11583 NATURAL GAS THERMS USED- NOVEMBER 2022	AP4052	380.72
Account #: R-6-R81-5210-3101 HRT OF IL SRA - ELECTRICITY								
12/30/2022	504200	001527	AMEREN ILLINOIS	51531-11/22	0000104052	ELECTRIC 8157351531 ACTUAL READ 11/07/22-12/08/22	AP4082	155.67

Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
12/30/2022	503996	ILLPOWER	ILLINOIS POWER MARKETING 240584-1681	173162922121 12/30/2022	0000103969	ELECTRIC GMCPDP1000 11/08/22- 12/08/22	AP4054	143.46
Account #: R-6-R81-5210-3102 HRT OF IL SRA - TELEPHONE								
12/30/2022	504126	009225	VERIZON WIRELESS-LEHIGH 240596-001	9924066457 12/28/2022	0000104002	CELL PHONES & MODEMS 12/2022	AP4062	330.46
	504127	009225	VERIZON WIRELESS-LEHIGH 240596-002	9924066458 12/28/2022	0000104002	HISRA IPADS 12/2022	AP4062	130.20
	504128	009225	VERIZON WIRELESS-LEHIGH 240596-003	9924066459 12/28/2022	0000104002	HISRA IPADS 12/2022	AP4062	120.18
Account #: R-6-R81-5210-3103 HRT OF IL SRA - WATER								
12/30/2022	504121	003003	ILLINOIS AMERICAN WATER 240584-1682	73189-12/22 12/23/2022	0000103967	WATER 1025- 210045273189 FIRE SVCS 12/08/22-01/09/2	AP4060	65.57
Account #: R-6-R81-5510-6101 HRT OF IL SRA - EQUIPMENT								
12/30/2022	504108	290496	DRAGOO PAINTING, INC P2523382	7348 12/30/2022	0000103951	HISRA INTERIOR PAINTING	AP4058	5,609.00
Account #: R-6-R81-5510-6102 HRT OF IL SRA - EQUIPMENT REPA								
12/30/2022	504354	004035	MENARDS- PEORIA P2329411	89839 12/19/2022	0000104084	BUNGEE CORD ASSORTMENT, TARPS	AP4090	29.95
	504589	006982	S & S LICENSE & TITLE SERVI P2242752B1	12067 9/28/2022	0000104162	LICENSE - UNIT# 170Y	AP4119	78.00
1/26/2023	504703	004035	MENARDS- PEORIA P3777183	90813 1/4/2023	0000104202	ASPEN BOARDS	AP4121	35.97
	504694	004035	MENARDS- PEORIA P3548243	90731 1/3/2023	0000104202	NUTS, WASHERS, ANCHORS, SCREWS	AP4121	16.07
	504696	004035	MENARDS- PEORIA P3568395	90771 1/3/2023	0000104202	STAPLES, PLYWOOD	AP4121	35.99
Section Total Expense :								12,044.32

**Heart of Illinois Special Recreation Association
Comparative Income Statement
Month Ending January 31, 2023**

	2022	2022	% of	2023	2023	% of
	<u>Actuals</u>	<u>Budget</u>	<u>Budget</u>	<u>Actuals</u>	<u>Budget</u>	<u>Budget</u>
Administration Revenues:						
Peoria Taxes	\$0.00	\$407,000.00	0.00%	\$0.00	\$427,000.00	0.00%
Morton Reimbursement	\$0.00	\$124,000.00	0.00%	\$0.00	\$130,700.00	0.00%
Chillicothe Reimbursement	\$1,187.94	\$56,800.00	2.09%	\$1,121.10	\$62,000.00	1.81%
Washington Taxes	\$0.00	\$72,500.00	0.00%	\$0.00	\$74,500.00	0.00%
Cash Over/Short	\$0.00	\$0.00	-	\$0.00	\$0.00	-
VSI AR Over/Short	(\$569.00)	\$0.00	-	(\$575.82)	\$0.00	-
Class Fees	\$10,531.00	\$135,000.00	7.80%	\$12,223.00	\$156,000.00	7.84%
Inclusion Fees	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Vending	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Donations	\$600.00	\$20,000.00	3.00%	\$120.00	\$30,000.00	0.40%
Interest Income	\$0.00	\$3,400.00	0.00%	\$0.00	\$0.00	-
Reimbursement	\$2,486.15	\$250.00	994.46%	\$0.00	\$0.00	-
Grants	<u>\$0.00</u>	<u>\$5,000.00</u>	0.00%	<u>\$0.00</u>	<u>\$0.00</u>	-
Total Revenues:	\$14,236.09	\$823,950.00	1.73%	\$12,888.28	\$880,200.00	1.46%

Administration Expenditures:						
Full Time Payroll	\$6,517.31	\$215,000.00	3.03%	\$7,699.79	\$230,000.00	3.35%
Part Time Payroll	\$4,154.69	\$125,000.00	3.32%	\$4,420.04	\$165,000.00	2.68%
Longevity	\$0.00	\$600.00	0.00%	\$0.00	\$600.00	0.00%
Wellness	\$0.00	\$600.00	0.00%	\$0.00	\$800.00	0.00%
Program Supplies	\$2,369.60	\$66,700.00	3.55%	\$287.10	\$58,000.00	0.50%
Postage	\$0.00	\$1,500.00	0.00%	\$0.00	\$1,500.00	0.00%
Gasoline	\$0.00	\$6,000.00	0.00%	\$87.85	\$9,500.00	0.92%
Office Supplies	\$1,043.49	\$7,000.00	14.91%	\$0.00	\$7,500.00	0.00%
Printing	\$0.00	\$10,025.00	0.00%	\$0.00	\$2,500.00	0.00%
Administrative Expense	\$0.00	\$64,293.00	0.00%	\$0.00	\$68,629.00	0.00%
Payroll Maintenance	\$0.00	\$10,000.00	0.00%	\$0.00	\$9,000.00	0.00%
Health & Dental	\$3,646.21	\$58,825.00	6.20%	\$2,969.03	\$54,870.00	5.41%
Contractual Services	\$199.95	\$25,000.00	0.80%	\$201.02	\$32,989.00	0.61%
Training & Conferences	\$200.00	\$10,250.00	1.95%	\$0.00	\$10,250.00	0.00%
Natural Gas	\$0.00	\$4,100.00	0.00%	\$0.00	\$4,981.00	0.00%
Electricity	\$0.00	\$7,200.00	0.00%	\$0.00	\$7,200.00	0.00%
Telephone	\$0.00	\$9,000.00	0.00%	\$0.00	\$9,000.00	0.00%
Water	\$63.82	\$3,700.00	1.72%	\$0.00	\$3,241.50	0.00%
Sewer	\$0.00	\$350.00	0.00%	\$0.00	\$800.00	0.00%
Insurance	\$0.00	\$12,500.00	0.00%	\$0.00	\$10,550.00	0.00%
Advertising	\$0.00	\$500.00	0.00%	\$0.00	\$500.00	0.00%
Attorney Fees	\$0.00	\$250.00	0.00%	\$0.00	\$250.00	0.00%
FICA	\$0.00	\$26,010.00	0.00%	\$0.00	\$30,217.50	0.00%
IMRF	\$223.11	\$5,319.00	4.19%	\$140.21	\$1,800.00	7.79%
Refunds	\$0.00	\$500.00	0.00%	\$0.00	\$250.00	0.00%
Scholarships	\$0.00	\$5,000.00	0.00%	\$522.68	\$4,000.00	13.07%
Equipment	\$0.00	\$26,000.00	0.00%	\$0.00	\$25,000.00	0.00%
Equipment Repair	<u>\$7.00</u>	<u>\$6,000.00</u>	0.12%	<u>\$110.81</u>	<u>\$6,000.00</u>	1.85%
Total Expenditures:	\$18,425.18	\$707,222.00	2.61%	\$16,438.53	\$754,928.00	2.18%

	2022	2022	% of	2023	2023	% of
	<u>Actuals</u>	<u>Budget</u>	<u>Budget</u>	<u>Actuals</u>	<u>Budget</u>	<u>Budget</u>
Camp Free to Be Revenues:						
Camp Fees	\$0.00	\$75,150.00	0.00%	\$0.00	\$100,000.00	0.00%
VSI AR Over/Short	(\$328.00)	\$0.00	-	\$236.00	\$0.00	-
Donations	\$0.00	\$6,000.00	0.00%	\$0.00	\$5,000.00	0.00%
Grants	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Reimbursement	<u>\$0.00</u>	<u>\$0.00</u>	-	<u>\$0.00</u>	<u>\$0.00</u>	-
Total Revenues:	(\$328.00)	\$81,150.00	-0.40%	\$236.00	\$105,000.00	0.22%

Camp Free to Be Expenditures:						
Part Time Payroll	\$0.00	\$136,541.00	0.00%	\$0.00	\$170,124.00	0.00%
Program Supplies	\$0.00	\$18,000.00	0.00%	\$0.00	\$18,000.00	0.00%
Administrative Expense	\$0.00	\$17,699.00	0.00%	\$0.00	\$20,934.00	0.00%
Contractual Services	\$0.00	\$0.00	-	\$0.00	\$0.00	-
FICA	\$0.00	\$10,445.00	0.00%	\$0.00	\$13,014.00	0.00%
Refunds	\$0.00	\$2,000.00	0.00%	\$0.00	\$200.00	0.00%
Scholarships	<u>\$0.00</u>	<u>\$10,000.00</u>	0.00%	<u>\$0.00</u>	<u>\$8,000.00</u>	0.00%
Total Expenditures:	\$0.00	\$194,685.00	0.00%	\$0.00	\$230,272.00	0.00%

Revenues:						
Administration	\$14,236.09	\$823,950.00	1.73%	\$12,888.28	\$880,200.00	1.46%
Camp Free to Be	<u>(\$328.00)</u>	<u>\$81,150.00</u>	-0.40%	<u>\$236.00</u>	<u>\$105,000.00</u>	0.22%
Total Revenues	\$13,908.09	\$905,100.00	1.54%	\$13,124.28	\$985,200.00	1.33%

Expenditures:						
Administration	\$18,425.18	\$707,222.00	2.61%	\$16,438.53	\$754,928.00	2.18%
Camp Free to Be	<u>\$0.00</u>	<u>\$194,685.00</u>	0.00%	<u>\$0.00</u>	<u>\$230,272.00</u>	0.00%
Total Expenditures	\$18,425.18	\$901,907.00	2.04%	\$16,438.53	\$985,200.00	1.67%

Memorial Reserves in PPD Foundation as of 12/31/2021: \$27,963
Memorial Reserves in PPD as of 12/31/2021: \$6,644
Undesignated Reserves as of 12/31/2021: \$444,401