

**HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION BOARD MEETING AGENDA**  
**Held at the HISRA office, 8727 N Pioneer Rd, Peoria, IL 6165**

**Wednesday April 19, 2023**  
**5:15 PM**

**-AGENDA-**

1. Roll Call
2. Introductions
3. Approval of Minutes
  - a. March 2023
4. Review of Bills
  - a. March 2023
5. Financial Report
  - a. March 2023
6. Director's Report
  - a. Administrative Agreement status update
7. New Business
  - a. NONE
8. Pending Business
  - a. NONE
9. Citizen Request to Address the Board
  - a. NONE
10. Correspondence
  - a. NONE
11. Other Business
12. Adjournment

**NOTICE**

**If special accommodation is needed to attend or participate in a HISRA Board Meeting, please contact HISRA at (309) 691-1929**

**NEXT MEETING: May 17, 5:15 PM**  
**Remote and at HISRA Office 8727 N Pioneer Road, Peoria, IL 61615**

**Heart of Illinois Special Recreation Association  
Comparative Income Statement  
Month Ending March 31, 2023**

	2022 <u>Actuals</u>	2022 <u>Budget</u>	% of <u>Budget</u>	2023 <u>Actuals</u>	2023 <u>Budget</u>	% of <u>Budget</u>
<b>Administration Revenues:</b>						
Peoria Taxes	\$0.00	\$407,000.00	0.00%	\$0.00	\$427,000.00	0.00%
Morton Reimbursement	\$0.00	\$124,000.00	0.00%	\$0.00	\$130,700.00	0.00%
Chillicothe Reimbursement	\$0.00	\$56,800.00	0.00%	\$0.00	\$62,000.00	0.00%
Washington Taxes	\$0.00	\$72,500.00	0.00%	\$0.00	\$74,500.00	0.00%
Cash Over/Short	\$0.10	\$0.00	-	\$0.00	\$0.00	-
VSI AR Over/Short	(\$3,828.25)	\$0.00	-	(\$799.10)	\$0.00	-
Class Fees	\$29,706.77	\$135,000.00	22.01%	\$35,563.60	\$156,000.00	22.80%
Inclusion Fees	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Vending	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Donations	\$785.00	\$20,000.00	3.93%	\$400.00	\$30,000.00	1.33%
Interest Income	\$0.00	\$3,400.00	0.00%	\$0.00	\$0.00	-
Reimbursement	\$0.00	\$250.00	0.00%	\$282.00	\$0.00	-
Grants	<u>\$0.00</u>	<u>\$5,000.00</u>	0.00%	<u>\$0.00</u>	<u>\$0.00</u>	-
<b>Total Revenues:</b>	\$26,663.62	\$823,950.00	3.24%	\$35,446.50	\$880,200.00	4.03%
<b>Administration Expenditures:</b>						
Full Time Payroll	\$34,522.08	\$215,000.00	16.06%	\$52,231.88	\$230,000.00	22.71%
Part Time Payroll	\$23,331.46	\$125,000.00	18.67%	\$36,495.21	\$165,000.00	22.12%
Longevity	\$0.00	\$600.00	0.00%	\$0.00	\$600.00	0.00%
Wellness	\$0.00	\$600.00	0.00%	\$0.00	\$800.00	0.00%
Program Supplies	\$5,754.17	\$66,700.00	8.63%	\$9,806.81	\$58,000.00	16.91%
Postage	\$0.00	\$1,500.00	0.00%	\$351.94	\$1,500.00	23.46%
Gasoline	\$1,127.88	\$6,000.00	18.80%	\$668.27	\$9,500.00	7.03%
Office Supplies	\$2,679.05	\$7,000.00	38.27%	\$918.18	\$7,500.00	12.24%
Printing	\$0.00	\$10,025.00	0.00%	\$1,023.24	\$2,500.00	40.93%
Administrative Expense	\$5,281.85	\$64,293.00	8.22%	\$7,134.58	\$68,629.00	10.40%
Payroll Maintenance	\$1,367.05	\$10,000.00	13.67%	\$0.00	\$9,000.00	0.00%
Health & Dental	\$10,938.63	\$58,825.00	18.60%	\$9,754.28	\$54,870.00	17.78%
Contractual Services	\$4,141.81	\$25,000.00	16.57%	\$9,159.59	\$32,989.00	27.77%
Training & Conferences	\$1,502.10	\$10,250.00	14.65%	\$7,424.65	\$10,250.00	72.44%
Natural Gas	\$1,841.22	\$4,100.00	44.91%	\$1,295.70	\$4,981.00	26.01%
Electricity	\$701.16	\$7,200.00	9.74%	\$0.00	\$7,200.00	0.00%
Telephone	\$1,215.76	\$9,000.00	13.51%	\$1,370.74	\$9,000.00	15.23%
Water	\$715.18	\$3,700.00	19.33%	\$185.34	\$3,241.50	5.72%
Sewer	\$117.69	\$350.00	33.63%	\$38.53	\$800.00	4.82%
Service Contra	\$0.00	\$0.00	-	\$94.00	\$0.00	-
Insurance	\$0.00	\$12,500.00	0.00%	\$0.00	\$10,550.00	0.00%
Advertising	\$0.00	\$500.00	0.00%	\$163.96	\$500.00	32.79%
Attorney Fees	\$0.00	\$250.00	0.00%	\$0.00	\$250.00	0.00%
FICA	\$2,420.80	\$26,010.00	9.31%	\$3,122.74	\$30,217.50	10.33%
IMRF	\$733.91	\$5,319.00	13.80%	\$596.71	\$1,800.00	33.15%
Refunds	\$0.00	\$500.00	0.00%	\$20.00	\$250.00	8.00%
Scholarships	\$591.00	\$5,000.00	11.82%	\$1,298.18	\$4,000.00	32.45%
Equipment	\$805.79	\$26,000.00	3.10%	\$9,785.80	\$25,000.00	39.14%
Equipment Repair	<u>\$441.59</u>	<u>\$6,000.00</u>	7.36%	<u>\$4,864.13</u>	<u>\$6,000.00</u>	81.07%
<b>Total Expenditures:</b>	\$100,230.18	\$707,222.00	14.17%	\$157,804.46	\$754,928.00	20.90%
<b>Camp Free to Be Revenues:</b>						
Camp Fees	\$33,026.20	\$75,150.00	43.95%	\$59,185.00	\$100,000.00	59.19%
VSI AR Over/Short	(\$28,653.70)	\$0.00	-	(\$44,451.70)	\$0.00	-
Donations	\$0.00	\$6,000.00	0.00%	\$100.00	\$5,000.00	2.00%
Grants	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Reimbursement	\$0.00	<u>\$0.00</u>	-	\$0.00	\$0.00	-
<b>Total Revenues:</b>	\$4,372.50	\$81,150.00	5.39%	\$14,833.30	\$105,000.00	14.13%
<b>Camp Free to Be Expenditures:</b>						
Part Time Payroll	\$162.00	\$136,541.00	0.12%	\$0.00	\$170,124.00	0.00%
Program Supplies	\$0.00	\$18,000.00	0.00%	\$0.00	\$18,000.00	0.00%
Administrative Expense	\$0.00	\$17,699.00	0.00%	\$0.00	\$20,934.00	0.00%
Contractual Services	\$0.00	\$0.00	-	\$0.00	\$0.00	-
FICA	\$0.00	\$10,445.00	0.00%	\$0.00	\$13,014.00	0.00%
Refunds	\$0.00	\$2,000.00	0.00%	\$0.00	\$200.00	0.00%
Scholarships	<u>\$0.00</u>	<u>\$10,000.00</u>	0.00%	<u>\$1,581.00</u>	<u>\$8,000.00</u>	19.76%
<b>Total Expenditures:</b>	\$162.00	\$194,685.00	0.08%	\$1,581.00	\$230,272.00	0.69%
<b>Revenues:</b>						
Administration	\$26,663.62	\$823,950.00	3.24%	\$35,446.50	\$880,200.00	4.03%
Camp Free to Be	<u>\$4,372.50</u>	<u>\$81,150.00</u>	5.39%	<u>\$14,833.30</u>	<u>\$105,000.00</u>	14.13%
<b>Total Revenues</b>	\$31,036.12	\$905,100.00	3.43%	\$50,279.80	\$985,200.00	5.10%
<b>Expenditures:</b>						
Administration	\$100,230.18	\$707,222.00	14.17%	\$157,804.46	\$754,928.00	20.90%
Camp Free to Be	<u>\$162.00</u>	<u>\$194,685.00</u>	0.08%	<u>\$1,581.00</u>	<u>\$230,272.00</u>	0.69%
<b>Total Expenditures</b>	\$100,392.18	\$901,907.00	11.13%	\$159,385.46	\$985,200.00	16.18%

Memorial Reserves in PPD Foundation as of 12/31/2021: \$27,963  
 Memorial Reserves in PPD as of 12/31/2021: \$6,644  
 Undesignated Reserves as of 12/31/2021: \$444,401

Starting Vendor: 000001  
Ending Vendor: ZW1001

Starting Date: 3/1/2023  
Ending Date: 3/31/2023

Report #: APPD010

Peoria Park District

11-Apr-23 11:00 AM

### Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
<b>Distribution Type: Expense Distributions In Detail</b>								
<b>Account #: R-6-R81-5110-2101 HRT OF IL SRA - PROGRAM SUPPL</b>								
3/2/2023	505674	LOST001		LOST ART DESIGN & PRINTED P3374223	5005	2/15/2023	0000104718	543.72
							B/A - POLAR PLUNGE SHIRTS	AP4282
3/9/2023	505944	LOST001		LOST ART DESIGN & PRINTED P3867438	5038	2/22/2023	0000104817	463.62
							B/A - HISRA AQUATICS SHIRTS	AP4323
3/16/2023	505981	006071		THE COOKERY INC <NONE>	997	3/9/2023	0000104773	1,200.00
							COOKING LESSONS	AP4326
3/16/2023	506187	006633		SAM'S CLUB PAYMENTS P3854534	59857310	3/3/2023	0000104951	55.04
							BEVERAGES	AP4348
3/23/2023	506320	LOST001		LOST ART DESIGN & PRINTED P3281976	5030	3/6/2023	0000105018	1,172.00
							B/A - HISRA WHEELCHAIR BASKETBALL UNIFORMS	AP4383
<b>Account #: R-6-R81-5110-2112 HRT OF IL SRA - GASOLINE</b>								
2/16/2023	505184	WEX001		SHELL-WEX BANK P36735341AN	87104569	2/6/2023	0000104967	215.59
							FUEL CHARGES 01/23	AP4220
3/9/2023	505894	WEX001		SHELL-WEX BANK P3673534FEB	87758702	3/6/2023	0000104840	314.83
							GASOLINE	AP4321
<b>Account #: R-6-R81-5110-2121 HRT OF IL SRA - OFFICE SUPPLIE</b>								
3/30/2023	506456	GRE003		RNJ DISTRIBUTING 397466MAR23	1567395	3/15/2023	0000105134	65.45
							BOTTLED WATER DELIVERY SERVICES - 03/2023	AP4401
<b>Account #: R-6-R81-5210-2205 HRT OF IL SRA - CONTRACTUAL SE</b>								
3/2/2023	505717	TRIP002		TRIPLE JS JANITORIAL P24541861AN23	180993	2/5/2023	0000104745	1,100.00
							B/A - JANITORIAL SERVICES - 01/2023	AP4283
3/9/2023	505835	HARR001		HARRIS PEST CONTROL P2595761FEB23	121481	2/10/2023	0000104803	50.00
							B/A - MONTHLY PEST MAINTENANCE SERVICES - 02/2023	AP4320
	505885	GFL001		GFL ENVIRONMENTAL SERVI 170FEB23	P4000013143	2/20/2023	0000104797	151.81
							B/A - WASTE REMOVAL/RECYCLING SVCS 02/23	AP4321
	505886	003169		INTERFACE SECURITY SYSTE 62FEB23	20395963	2/1/2023	0000104811	61.95
							B/A - ALARM SVC 02/23	AP4321
	505953	TRIP002		TRIPLE JS JANITORIAL P2454186FEB23	180998	3/1/2023	0000104850	1,100.00
							B/A - MONTHLY JANITORIAL SERVICES - 02/2023	AP4324
3/16/2023	506097	13 BROAD		13 BROADBAND 368404MAR23	2717213-1	2/1/2023	0000104931	199.95
							INTERNET SERVICES - 03/2023	AP4347
3/23/2023	506367	003169		INTERFACE SECURITY SYSTE 62MAR23	20417081	3/1/2023	0000105014	61.95
							B/A - ALARM SVC 03/23	AP4382
	506364	002563		GETZ FIRE EQUIPMENT CO. 2023HISI	12-575141	3/3/2023	0000105004	80.00
							SPRINKLER INSPECTION	AP4382

Account #: R-6-R81-5210-3100 HRT OF IL SRA - NATURAL GAS

**Payables Distributions to General Ledger**

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
3/2/2023	505536	001527 AMEREN ILLINOIS	240598-042	65019-01/23 2/3/2023	0000104681	GAS 2203065019 ACTUAL READ 01/01/23-02/01/23	AP4278	235.93
3/30/2023	506386	CNE002 CONSTELLATION NEW ENER	240598-180	3681988 2/15/2023	0000105091	BG-11583 NATURAL GAS THERMS USED- JANUARY 2023	AP4396	571.37
	506387	CNE002 CONSTELLATION NEW ENER	240598-181	3703119 3/14/2023	0000105091	BG-11583 NATURAL GAS THERMS USED- FEBRUARY 2023	AP4396	488.40
<b>Account #: R-6-R81-5210-3102 HRT OF IL SRA - TELEPHONE</b>								
3/16/2023	506010	009225 VERIZON WIRELESS-LEHIGH	240115-001	9928825455 2/28/2023	0000104962	CELL PHONES & MODEMS 02/23	AP4344	479.34
	506011	009225 VERIZON WIRELESS-LEHIGH	240115-002	9928825456 2/28/2023	0000104962	HISRA IPADS 02/2023	AP4344	130.20
	506012	009225 VERIZON WIRELESS-LEHIGH	240115-003	9928825457 2/28/2023	0000104962	HISRA IPADS 02/2023	AP4344	120.18
<b>Account #: R-6-R81-5210-3103 HRT OF IL SRA - WATER</b>								
2/16/2023	505166	003003 ILLINOIS AMERICAN WATER	240598-010	73189-01/23 2/2/2023	0000104856	WATER 1025- 210045273189 FIRE SVC 01/10/23-02/07/23	AP4212	61.69
3/9/2023	505896	003003 ILLINOIS AMERICAN WATER	240598-150	30705-01/23 2/16/2023	0000104808	WATER 1025- 210041530705 ACTUAL READ 01/05/23-02/02	AP4322	123.65
<b>Account #: R-6-R81-5210-3105 HRT OF IL SRA - SEWER</b>								
3/30/2023	506399	002704 GREATER PEORIA SANITARY	240598-192	0358.02-01/23 3/15/2023	0000105101	SEWER 1400358.02 11/29/22-01/30/23	AP4398	38.53
<b>Account #: R-6-R81-5510-6101 HRT OF IL SRA - EQUIPMENT</b>								
3/16/2023	506011	009225 VERIZON WIRELESS-LEHIGH	240115-002	9928825456 2/28/2023	0000104962	HISRA IPADS 02/2023	AP4344	4,795.88
	506012	009225 VERIZON WIRELESS-LEHIGH	240115-003	9928825457 2/28/2023	0000104962	HISRA IPADS 02/2023	AP4344	649.99
<b>Account #: R-6-R81-5510-6102 HRT OF IL SRA - EQUIPMENT REPA</b>								
3/9/2023	505905	009070 O'BRIEN FORD OF PEORIA	P3376532	7389 2/15/2023	0000104826	EXHAUST - UNIT# 173V CATALYTIC CONVERTER - UNIT# 170V	AP4323	2,123.57
3/23/2023	506345	009070 O'BRIEN FORD OF PEORIA	P3743844	7635 3/2/2023	0000105029		AP4383	2,279.30
<b>Account #: R-6-R83-5110-2101 CAMP FTB - PROGRAM SUPPLIES</b>								
3/16/2023	506233	002277 FIRST STUDENT	<NONE>	2022-CAMPS-0645 11/3/2022	0000104966	SUMMER CAMP BUS SERVICES	AP4362	2,304.00
<b>Section Total Expense :</b>								<b>21,237.94</b>

### Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
Report Total :								21,237.94
-- End of Report --								