

**HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION  
BOARD MEETING**

**8727 N. Pioneer Road, Peoria, IL, 61615**

**Wednesday, October 16th, 2024  
5:15 PM**

**-AGENDA-**

1. Roll Call
2. Introductions
3. Approval of Minutes
  - a. Approval of the August 21<sup>st</sup> Board Meeting Minutes
4. Review of Bills
  - a. August 2024
  - b. September 2024
5. Financial Report
  - a. August 2024
  - b. September 2024
6. Director's Report
7. New Business
  - a. HISRA 2025 Budget
  - b. Administrative Agreement
8. Pending Business
9. Citizen Request to Address the Board
11. Correspondence
12. Other Business
13. Adjournment

**NOTICE**

**If a special accommodation is needed to attend or participate in a HISRA Board Meeting,  
please contact HISRA at (309) 691-1929**

OFFICIAL PROCEEDINGS OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION, HELD AT 5:15 P.M., WEDNESDAY, AUGUST 21ST, 2024 HELD AT THE HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION OFFICE, 8727 NORTH PIONEER ROAD, PEORIA, IL 61615.

Meeting was called to order at 5:15 PM by Chairperson Cahill.

**BOARD MEMBERS PRESENT:** Karen Burnett, Lorelei Cox, Joel Dickerson, Kris Goergen, Brian Tibbs, Emily Cahill

**BOARD MEMBERS ABSENT:** Robert Johnson, Kevin Yates

**STAFF PRESENT:** Shelby Martin, Karen Rodgers, Katie Van Cleve

**PRESS PRESENT:** None

**OTHERS PRESENT:** None

**REVIEW OF MINUTES:** The minutes of the July 2024 meeting were reviewed. Motion to approve was made by Vice-Chair Tibbs and seconded by Trustee Goergen. Roll call vote.  
**Result: Ayes: 6; Nays: 0**  
**Motion Approved**

**REVIEW OF BILLS:** Summary of bills for July 2024 were reviewed. Motion to approve as presented was made by Trustee Goergen and seconded by Trustee Cox. Roll call vote.  
**Result: Ayes: 6; Nays: 0**  
**Motion Approved**

**FINANCIAL REPORT:** Summary of the financial report for July 2024 were reviewed. Motion to approve as presented was made by Vice-Chair Tibbs and seconded by Trustee Goergen. Roll call vote.  
**Result: Ayes: 6; Nays: 0**  
**Motion Approved**

## **DIRECTOR'S REPORT:**

Director Van Cleve reported that all of HISRA's summer camps have wrapped up, and with that, full-time staff are trying to balance some time off this month and next month.

Fall programs opened for registration on August 20<sup>th</sup>, and it is going smoothly.

Some Special Olympics Golf athletes were able to advance to State Championships.

Special Olympics Bocce and Special Olympics Flag Football opened up for registration this month, lots of athletes are excited about these new offerings.

HISRA attended Sensory Ignite earlier this month at the Civic Center in Peoria. Staff and participants had a great time during the event.

FOCUS printed a cookbook, which is a compilation of recipes that the group has made throughout the year. The book will be able for families to order this fall.

Director Van Cleve participated in a panel for county staff during Disability Awareness Month.

HISRA is participated in Go Day with Discover Peoria. This event is a celebration of Peoria at the Riverfront Museum on September 15<sup>th</sup>. HISRA Inclusion staff will be present at this event.

HISRA staff had 2,864 contact hours with inclusion participants, and roughly 14,245 contact hours with camp participants this summer. HISRA is looking forward to planning for 2025 summer camps.

**NEW BUSINESS:** None

**PENDING BUSINESS:** None

**CITIZEN'S REQUEST TO ADDRESS THE BOARD:** None

**CORRESPONDENCE:** None

**OTHER BUSINESS:** None

**ADJOURNMENT:** A motion to adjourn was made by Vice-Chair Tibbs and seconded by Trustee Dickerson at 5:30 PM. Roll call vote.  
**Result: Ayes: 6; Nays: 0**  
**Motion Approved**

**Submitted by:** \_\_\_\_\_  
Karen Rodgers, Secretary

Starting Vendor: 000001  
Ending Vendor: ZYNN001

Starting Date: 8/1/2024  
Ending Date: 8/31/2024

Report #: APD010

Peoria Park District

11-Sep-24 2:21 PM

### Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount		
Distribution Type: Expense Distributions In Detail										
Account #: R-6-R81-5110-2101 HRT OF IL SRA - PROGRAM SUPPLI										
8/15/2024	523276	LOST001	LOST ART DESIGN & PRINT LT	P4347468	5948	8/1/2024	0000113217	B/A - HISRA SPECIAL OLYMPIC GOLF POLOS	AP6672	524.00
8/29/2024	523659	002411	FUN ON THE RUN	P4736429	22016	8/10/2024	0000113444	CARNIVAL GAMES, CHRIS THE CRAYON BOUNCER RENTALS	AP6751	247.50
Account #: R-6-R81-5110-2112 HRT OF IL SRA - GASOLINE										
8/8/2024	523102	WEX001	SHELL-WEX BANK	P4419864JUL	98893878	8/6/2024	0000113135	FUEL - 07/2024	AP6648	1,090.33
	523147	ROBIA001	ROBINSON, AVERY	<NONE>	MILEAGE	8/8/2024	0000113054	MILEAGE REIMBURSEMENT FOR SUMMER 2024	AP6656	233.83
Account #: R-6-R81-5110-2121 HRT OF IL SRA - OFFICE SUPPLIE										
8/1/2024	522704	GRE003	RNJS DISTRIBUTION INC	49746JUL24	1713060	7/19/2024	0000113006	BOTTLED WATER DELIVERY SERVICES - 07/2024	AP6606	150.65
Account #: R-6-R81-5110-2201 HRT OF IL SRA - PRINTING										
8/22/2024	523422	005866	PIP PRINTING	P4297467	368661	8/8/2024	0000113370	PRINTING SERVICES - HISRA BROCHURES	AP6708	340.07
8/29/2024	523692	PPGD01	PEORIA PRINTS & GRAPHIC D	P4478814	3802	8/13/2024	0000113476	PRINTING SERVICES	AP6752	1,682.00
	523703	005866	PIP PRINTING	P4594866	368700	8/12/2024	0000113478	YARD SIGNS	AP6752	203.40
Account #: R-6-R81-5210-2205 HRT OF IL SRA - CONTRACTUAL SE										
8/1/2024	522773	002563	GETZ FIRE EQUIPMENT CO	2024BH	12-581868	6/17/2024	0000112964	BACKFLOW PREVENTER INSPECTIONS	AP6612	246.90
	522775	002563	GETZ FIRE EQUIPMENT CO	24SHISRAQ2	12-581742	6/10/2024	0000112964	ANNUAL SPRINKLER INSPECTION	AP6612	369.00
	522647	13 BROAD	13 BROADBAND	46840AUG24	3542818-1	7/1/2024	0000112977	INTERNET SERVICES - 08/2024	AP6603	199.95
	522778	003169	INTERFACE SECURITY SYSTE	62JUL24	20720819	7/1/2024	0000112980	B/A - ALARM SVC 07/2024	AP6612	61.95
8/8/2024	522944	HARR001	HARRIS PEST CONTROL	P2595761JUL24	129424	7/12/2024	0000113095	B/A - MONTHLY PEST MAINTENANCE SERVICES - 07/2024	AP6642	50.00
	522995	GFL001	GFL ENVIRONMENTAL SERVI	170JUL24	P40000242986	7/19/2024	0000113090	B/A-WASTE REMOVAL/RECYCLING SVCS 07/2024	AP6645	147.83
	523004	TRIP002	TRIPLE JS JANITORIAL	P2454186JUL24	998556	8/2/2024	0000113142	B/A - JANITORIAL SERVICES - 07/2024	AP6646	1,100.00
	523017	TRIP002	TRIPLE JS JANITORIAL	P4247566JUL24	998555	8/2/2024	0000113142	JANITORIAL SERVICES - 07/2024	AP6646	900.00

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Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
8/8/2024	523138	010743	NOTE BY NOTE MUSIC THERA <NONE>	HISRA	0000113044	8/8/2024	AP6656	550.00
8/29/2024	523776	CEN010	CENTRAL STATES MARKETIN <NONE>	26622	0000113402	8/29/2024	AP6760	1,425.00
<b>Account #: R-6-R81-5210-3100 HRT OF IL SRA - NATURAL GAS</b>								
8/8/2024	523100	001527	AMEREN ILLINOIS 240600-535	65019-06/24	0000113065	7/3/2024	AP6647	57.30
522863	CNE002	CONSTELLATION NEW ENER 240600-497	4074000	7/8/2024	0000113078	06/01/24-07/01/24	AP6630	1.09
<b>Account #: R-6-R81-5210-3102 HRT OF IL SRA - TELEPHONE</b>								
8/8/2024	523112	009225	VERIZON WIRELESS-LEHIGH 240144-002	9970195869	0000113144	7/28/2024	AP6650	130.20
	523113	009225	VERIZON WIRELESS-LEHIGH 240144-003	9970195870	0000113144	7/28/2024	AP6650	156.19
	523111	009225	VERIZON WIRELESS-LEHIGH 240144-001	9970195868	0000113144	7/28/2024	AP6650	409.20
<b>Account #: R-6-R81-5210-3103 HRT OF IL SRA - WATER</b>								
8/8/2024	523107	003003	ILLINOIS AMERICAN WATER 240600-541	73189-07/24	0000113103	7/31/2024	AP6649	63.77
	523108	003003	ILLINOIS AMERICAN WATER 240600-542	30705-06/24	0000113103	8/1/2024	AP6649	246.04
<b>Account #: R-6-R81-5210-3711 HRT OF IL SRA - REFUNDS</b>								
8/29/2024	523775	010858	CENTRAL ILLINOIS AUTISM A <NONE>	498483	0000113401	8/29/2024	AP6760	160.00
	523785	KNOLD001	KNOLLENBERG, DYLAN <NONE>	498480	0000113411	8/29/2024	AP6760	112.00
<b>Account #: R-6-R81-5510-6102 HRT OF IL SRA - EQUIPMENT REPA</b>								
8/1/2024	522810	002845	D. A. HOERR & SONS INC P4423473B1	1721780	0000112951	7/15/2024	AP6617	694.65
	522669	003746	LOWE'S HOME CENTERS INC P4372436	983061	0000112988	7/15/2024	AP6603	425.45
	522692	004035	MENARDS- PEORIA P4864823	28507	0000112993	7/15/2024	AP6603	139.95
	522809	002845	D. A. HOFERR & SONS INC P4423473	1721839	0000112951	7/15/2024	AP6617	227.70
8/15/2024	523248	GLA001	GLASS AMERICA P4753283	6771048	0000113202	7/29/2024	AP6671	426.89
	523287	003896	MATHIS-KELLEY CONSTRUCT P4485932	179104	0000113222	7/12/2024	AP6672	151.85
<b>Account #: R-6-R82-5110-2101 FOCUS-PROGRAM SUPPLY</b>								

## Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
8/1/2024	522756	005784	PETTY CASH	<NONE>	PETTYCASH	8/1/2024	0000112922	REPLENISH PETTY CASH AP6609 705.52
Account #: R-6-R82-5210-2205 FOCUS-CONTRACT SERVICE								
8/8/2024	522763	THECK001	THE COOKERY	<NONE>	8061	8/1/2024	0000112932	6 COOKING LESSONS AP6609 3,600.00
8/8/2024	523138	010743	NOTE BY NOTE MUSIC THERA	<NONE>	HISRA	8/8/2024	0000113044	FOCUS MUSIC LESSONS AND THERAPY AP6656 200.00
Account #: R-6-R83-5010-1021 CAMP FTB - PT PAYROLL								
8/8/2024	523152	FLORT001	FLORA, TERRENITY	<NONE>	08082024	8/8/2024	Unpaid	REPLACEMENT CHECK FOR RETURNED DD PR16 AP6665 287.14
8/8/2024	523357	FLORT001	FLORA, TERRENITY	<NONE>	08082024	8/8/2024	0000052117	CK#52116/VCHR523152 AP6701 287.14
Account #: R-6-R83-5110-2101 CAMP FTB - PROGRAM SUPPLIES								
8/1/2024	522756	005784	PETTY CASH	<NONE>	PETTYCASH	8/1/2024	0000112922	REPLENISH PETTY CASH AP6609 758.44
8/8/2024	522899	000996	BREWERS DISTRIBUTING CO	P4533664	24S-000194	7/22/2024	0000113069	SIGNS - BICYCLE BREW AP6639 110.21
Account #: R-6-R83-5210-2205 CAMP FTB - CONTRACT SERVICES								
8/8/2024	523111	009225	VERIZON WIRELESS-LEHIGH	240144-001	9970195868	7/28/2024	0000113144	CELL PHONES & MODEMS 07/2024 AP6650 36.01
Account #: R-6-R83-5210-3711 CAMP FTB - REFUNDS								
8/1/2024	522754	MUDDA001	MUDD-HOUSTON, ANN	<NONE>	REFUND	8/1/2024	0000112920	REFUNDING CREDITS ON HOUSEHOLD ACCOUNT AP6609 500.00
Section Total Expense :								19,409.15

## Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
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Report Total : 19,409.15

-- End of Report --



Starting Vendor: 000001  
Ending Vendor: ZYNN001

Starting Date: 9/1/2024  
Ending Date: 9/30/2024

Report #: APD010

Peoria Park District

10-Oct-24 2:07 PM

### Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
<b>Distribution Type: Expense Distributions In Detail</b>								
<b>Account #: R-6-R81-5110-2101 HRT OF IL SRA - PROGRAM SUPPLI</b>								
9/26/2024	524699	LOST001	LOST ART DESIGN & PRINT LT	P4929662	6010	9/11/2024	0000113912	B/A - HISRA HURRICANES FLAG FOOTBALL SHIRTS AP6898 181.50
<b>Account #: R-6-R81-5110-2112 HRT OF IL SRA - GASOLINE</b>								
9/12/2024	524110	WEX001	SHELL-WEX BANK	P4419864AUG	99573916	9/6/2024	0000113716	FUEL - 08/2024 AP6825 519.23
<b>Account #: R-6-R81-5210-2205 HRT OF IL SRA - CONTRACTUAL SE</b>								
9/5/2024	523888	I3 BROAD	I3 BROADBAND	46840SEP24	3605763-I	8/1/2024	0000113561	MONTHLY INTERNET SERVICES - 09/2024 AP6783 199.95
	523977	GFL001	GFL ENVIRONMENTAL SERVI	170AUG24	P40000249858	8/20/2024	0000113553	B/A-WASTE REMOVAL/RECYCLING SERVICES 08/2024 AP6788 147.83
	523981	003169	INTERFACE SECURITY SYSTE	62AUG24	20738680	8/1/2024	0000113566	B/A - ALARM SVC 08/2024 AP6788 61.95
9/12/2024	524156	HARR001	HARRIS PEST CONTROL	P2595761AUG24	129864	8/9/2024	0000113677	B/A-PEST CONTROL SERVICES AP6828 50.00
	524090	TRIP002	TRIPLE JS JANITORIAL	P2454186AUG24	998560	9/3/2024	0000113724	B/A - JANITORIAL SERVICES - 08/2024 AP6825 1,100.00
<b>Account #: R-6-R81-5210-3100 HRT OF IL SRA - NATURAL GAS</b>								
9/12/2024	524082	001527	AMEREN ILLINOIS	240600-630	65019-07/24	8/5/2024	0000113653	GAS 2203065019 ACTUAL READ 07/01/24-08/01/24 AP6820 56.23
<b>Account #: R-6-R81-5210-3101 HRT OF IL SRA - ELECTRICITY</b>								
9/19/2024	524425	ILLPOWER	ILLINOIS POWER MARKETING	240600-647	030000373943	9/12/2024	0000113793	ELECTRIC 400001714822 05/17/24- 06/16/24 AP6871 1,034.06
<b>Account #: R-6-R81-5210-3102 HRT OF IL SRA - TELEPHONE</b>								
9/5/2024	523971	009225	VERIZON WIRELESS-LEHIGH	240145-001	9972594260	8/28/2024	0000113609	CELL PHONES & MODEMS 08/2024 AP6787 410.18
	523972	009225	VERIZON WIRELESS-LEHIGH	240145-002	9972594261	8/28/2024	0000113609	HISRA IPADS 08/2024 AP6787 130.20
	523973	009225	VERIZON WIRELESS-LEHIGH	240145-003	9972594262	8/28/2024	0000113609	HISRA IPADS 08/2024 AP6787 156.19
<b>Account #: R-6-R81-5210-3103 HRT OF IL SRA - WATER</b>								
9/12/2024	524044	003003	ILLINOIS AMERICAN WATER	240600-644	30705-07/24	9/4/2024	0000113686	WATER 1025- 210041530705 ACTUAL READ 07/04/24-08/02 AP6817 152.29
	524045	003003	ILLINOIS AMERICAN WATER	240600-645	73189-08/24	9/4/2024	0000113686	WATER 1025- 210045273189 FIRE SVC 08/08/24-09/09/24 AP6817 63.80
<b>Account #: R-6-R81-5510-6101 HRT OF IL SRA - EQUIPMENT</b>								

Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
9/12/2024	524184	IPLAY001	IMAGINATION PLAYGROUND P4657664	732319	7/15/2024	0000113689	BLOCKS AND CANVAS AP6828 CART	3,976.00
Account #: R-6-R83-5210-2205 CAMP FTB - CONTRACT SERVICES								
9/5/2024	523971	009225	VERIZON WIRELESS-LEHIGH 240145-001	9972594260	8/28/2024	0000113609	CELL PHONES & AP6787 MODEMS 08/2024	(8.13)
Section Total Expense :								8,231.28

Payables Distributions to General Ledger

Date	Vchr #	Vendor #/Name	PO #	Invoice #/Date	Check #	Reference	Jrnl #	Amount
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Report Total : 8,231.28

-- End of Report --

**Heart of Illinois Special Recreation Association  
Comparative Income Statement  
Month Ending August 31, 2024**

	<u>2023 Actuals</u>	<u>2023 Budget</u>	<u>% of Budget</u>	<u>2024 Actuals</u>	<u>2024 Budget</u>	<u>% of Budget</u>
<b>Administration Revenues:</b>						
Peoria Taxes	\$237,468.43	\$427,000.00	55.61%	\$254,108.37	\$455,000.00	55.85%
Morton Reimbursement	\$65,350.00	\$130,700.00	50.00%	\$71,924.00	\$143,848.00	50.00%
Chillicothe Reimbursement	\$0.00	\$62,000.00	0.00%	\$0.00	\$68,000.00	0.00%
Washington Taxes	\$0.00	\$74,500.00	0.00%	\$0.00	\$80,460.00	0.00%
Cash Over/Short	(\$34.00)	\$0.00	-	\$0.00	\$0.00	-
VSI AR Over/Short	\$1,397.05	\$0.00	-	(\$3,608.59)	\$0.00	-
Class Fees	\$83,536.00	\$156,000.00	53.55%	\$47,786.10	\$190,912.00	25.03%
Inclusion Fees		\$0.00	-		\$0.00	-
Vending		\$0.00	-		\$0.00	-
Donations	\$4,191.21	\$30,000.00	13.97%	\$2,724.61	\$10,000.00	27.25%
Interest Income	\$0.00	\$0.00	-	\$7,363.70	\$3,000.00	245.46%
Reimbursement	\$62.00	\$0.00	-	\$1,603.64	\$1,500.00	106.91%
Grants	<u>\$0.00</u>	<u>\$0.00</u>	-	<u>\$5,000.00</u>	<u>\$125,000.00</u>	4.00%
<b>Total Revenues:</b>	<b>\$391,970.69</b>	<b>\$880,200.00</b>	<b>44.53%</b>	<b>\$386,901.83</b>	<b>\$1,077,720.00</b>	<b>35.90%</b>
<b>Administration Expenditures:</b>						
Full Time Payroll	\$136,981.34	\$230,000.00	59.56%	\$182,939.82	\$235,093.00	77.82%
Part Time Payroll	\$106,135.79	\$165,000.00	64.32%	\$106,211.12	\$201,690.00	52.66%
Longevity	\$0.00	\$600.00	0.00%	\$0.00	\$725.00	0.00%
Wellness	\$0.00	\$800.00	0.00%	\$0.00	\$900.00	0.00%
Program Supplies	\$36,135.68	\$58,000.00	62.30%	\$26,371.64	\$75,500.00	34.93%
Postage	\$754.34	\$1,500.00	50.29%	\$684.70	\$1,500.00	45.65%
Gasoline	\$3,942.40	\$9,500.00	41.50%	\$3,922.89	\$9,500.00	41.29%
Office Supplies	\$7,202.57	\$7,500.00	96.03%	\$10,613.14	\$8,000.00	132.66%
Printing	\$4,204.68	\$2,500.00	168.19%	\$6,149.91	\$7,500.00	82.00%
Administrative Expense	\$38,365.48	\$68,629.00	55.90%	\$51,862.60	\$91,058.00	56.96%
Payroll Maintenance	\$5,588.33	\$9,000.00	62.09%	\$10,016.92	\$9,000.00	111.30%
Health & Dental	\$29,887.18	\$54,870.00	54.47%	\$42,045.54	\$77,663.00	54.14%
Contractual Services	\$32,761.93	\$32,989.00	99.31%	\$23,847.05	\$32,989.00	72.29%
Training & Conferences	\$11,973.97	\$10,250.00	116.82%	\$10,238.39	\$10,250.00	99.89%
Natural Gas	\$2,567.50	\$4,981.00	51.55%	\$1,999.47	\$4,000.00	49.99%
Electricity	\$4,489.57	\$7,200.00	62.36%	\$2,882.99	\$7,200.00	40.04%
Telephone	\$4,241.93	\$9,000.00	47.13%	\$5,716.99	\$9,000.00	63.52%
Water	\$1,575.73	\$3,241.50	48.61%	\$1,648.38	\$3,840.00	42.93%
Sewer	\$106.21	\$800.00	13.28%	\$215.36	\$426.00	50.55%
Service Contra		\$0.00	-		\$0.00	-
Insurance	\$5,706.60	\$10,550.00	54.09%	\$6,017.94	\$12,554.00	47.94%
Advertising	\$239.93	\$500.00	47.99%	\$194.13	\$1,000.00	19.41%
Attorney Fees	\$0.00	\$250.00	0.00%	\$9,166.50	\$1,000.00	916.65%
FICA	\$16,306.40	\$30,217.50	53.96%	\$17,921.58	\$33,414.00	53.63%
IMRF	\$1,546.58	\$1,800.00	85.92%	\$2,029.73	\$2,436.00	83.32%
Refunds	\$1,892.00	\$250.00	756.80%	\$466.10	\$2,000.00	23.31%
Scholarships	\$2,656.18	\$4,000.00	66.40%	\$4,592.70	\$3,500.00	131.22%
Capital Improvement	\$0.00	\$0.00	-	\$0.00	\$50,000.00	0.00%
Equipment	\$19,618.55	\$25,000.00	78.47%	\$19,000.90	\$99,900.00	19.02%
Equipment Repair	<u>\$8,885.78</u>	<u>\$6,000.00</u>	<u>148.10%</u>	<u>\$113,869.91</u>	<u>\$10,000.00</u>	<u>1138.70%</u>
<b>Total Expenditures:</b>	<b>\$483,766.65</b>	<b>\$754,928.00</b>	<b>64.08%</b>	<b>\$660,626.40</b>	<b>\$1,001,638.00</b>	<b>65.95%</b>
<b>Focus Program Revenue:</b>						
VSI AR Over/Short	\$0.00	\$0.00	-	(\$648.00)	\$0.00	-
Program Fee	\$0.00	\$0.00	-	\$70,794.75	\$0.00	-
Merchandise	\$0.00	\$0.00	-	\$876.00	\$0.00	-
Non-Tax Merch/Consign	\$0.00	\$0.00	-	\$660.70	\$0.00	-
Donations	\$0.00	\$0.00	-	\$2,554.00	\$0.00	-
Grants	<u>\$0.00</u>	<u>\$0.00</u>	-	<u>\$43,380.56</u>	<u>\$0.00</u>	-
<b>Total Revenue:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-</b>	<b>\$117,618.01</b>	<b>\$0.00</b>	<b>-</b>
<b>Focus Program Expenditures:</b>						
Full Time Payroll	\$0.00	\$0.00	-	\$36,690.19	\$0.00	-
Program Supply	\$0.00	\$0.00	-	\$17,174.99	\$0.00	-
Administrative Expense	\$0.00	\$0.00	-	\$4,176.45	\$0.00	-
Contractual Services	\$0.00	\$0.00	-	\$1,498.21	\$0.00	-
FICA	\$0.00	\$0.00	-	\$2,087.99	\$0.00	-
Sales Tax	\$0.00	\$0.00	-	\$71.00	\$0.00	-
Scholarships	<u>\$0.00</u>	<u>\$0.00</u>	-	<u>\$1,080.50</u>	<u>\$0.00</u>	-
<b>Total Expenditures:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-</b>	<b>\$62,779.33</b>	<b>\$0.00</b>	<b>-</b>
<b>Camp Free to Be Revenues:</b>						
Camp Fees	\$86,088.00	\$100,000.00	86.09%	\$97,812.40	\$153,000.00	63.93%
VSI AR Over/Short	\$25,230.10	\$0.00	-	(\$1,042.20)	\$0.00	-
Merchandise Sales	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Donations	\$100.00	\$5,000.00	2.00%	\$4,966.40	\$100.00	4966.40%
Grants	\$5,000.00	\$0.00	-	\$0.00	\$20,000.00	0.00%
Reimbursement	<u>\$500.00</u>	<u>\$0.00</u>	-	<u>\$0.00</u>	<u>\$0.00</u>	-
<b>Total Revenues:</b>	<b>\$116,918.10</b>	<b>\$105,000.00</b>	<b>111.35%</b>	<b>\$101,736.60</b>	<b>\$173,100.00</b>	<b>58.77%</b>
<b>Camp Free to Be Expenditures:</b>						
Part Time Payroll	\$181,226.71	\$170,124.00	106.53%	\$207,874.19	\$234,554.00	88.63%
Program Supplies	\$10,807.84	\$18,000.00	60.04%	\$19,694.16	\$29,610.00	66.51%
Office Supplies	\$1,380.59	\$0.00	-	\$0.00	\$0.00	-
Administrative Expense	\$15,637.41	\$20,934.00	74.70%	\$18,566.19	\$29,441.00	63.06%
Contractual Services	\$0.00	\$0.00	-	\$123.65	\$0.00	-
FICA	\$10,500.33	\$13,014.00	80.68%	\$12,063.87	\$17,943.00	67.23%
Refunds	\$0.00	\$200.00	0.00%	\$571.40	\$300.00	190.47%
Scholarships	<u>\$10,019.60</u>	<u>\$8,000.00</u>	<u>125.25%</u>	<u>\$9,335.48</u>	<u>\$12,000.00</u>	<u>77.80%</u>
<b>Total Expenditures:</b>	<b>\$229,572.48</b>	<b>\$230,272.00</b>	<b>99.70%</b>	<b>\$268,228.94</b>	<b>\$323,848.00</b>	<b>82.83%</b>
<b>Revenues:</b>						
Administration	\$391,970.69	\$880,200.00	44.53%	\$386,901.83	\$1,077,720.00	35.90%
Focus Program	\$0.00	\$0.00	-	\$117,618.01	\$0.00	-
Camp Free to Be	<u>\$116,918.10</u>	<u>\$105,000.00</u>	<u>111.35%</u>	<u>\$101,736.60</u>	<u>\$173,100.00</u>	<u>58.77%</u>
<b>Total Revenues</b>	<b>\$508,888.79</b>	<b>\$985,200.00</b>	<b>51.65%</b>	<b>\$606,256.44</b>	<b>\$1,250,820.00</b>	<b>48.47%</b>
<b>Expenditures:</b>						
Administration	\$483,766.65	\$754,928.00	64.08%	\$660,626.40	\$1,001,638.00	65.95%
Focus Program	\$0.00	\$0.00	-	\$62,779.33	\$0.00	-
Camp Free to Be	<u>\$229,572.48</u>	<u>\$230,272.00</u>	<u>99.70%</u>	<u>\$268,228.94</u>	<u>\$323,848.00</u>	<u>82.83%</u>
<b>Total Expenditures</b>	<b>\$713,339.13</b>	<b>\$985,200.00</b>	<b>72.41%</b>	<b>\$991,634.67</b>	<b>\$1,325,486.00</b>	<b>74.81%</b>

Memorial Reserves in PPD Foundation as of 12/31/2023: \$55,982  
Memorial Reserves in PPD as of 12/31/2023: \$6,695  
Undesignated Reserves as of 12/31/2023: \$543,733



**Heart of Illinois Special Recreation Association**  
**Comparative Income Statement**  
**Month Ending September 30, 2024**

	2023 <u>Actuals</u>	2023 <u>Budget</u>	% of <u>Budget</u>	2024 <u>Actuals</u>	2024 <u>Budget</u>	% of <u>Budget</u>
<b>Administration Revenues:</b>						
Peoria Taxes	\$378,274.57	\$427,000.00	88.59%	\$418,996.78	\$455,000.00	92.09%
Morton Reimbursement	\$65,350.00	\$130,700.00	50.00%	\$71,924.00	\$143,848.00	50.00%
Chillicothe Reimbursement	\$0.00	\$62,000.00	0.00%	\$0.00	\$68,000.00	0.00%
Washington Taxes	\$74,604.86	\$74,500.00	100.14%	\$0.00	\$80,460.00	0.00%
Cash Over/Short	(\$28.00)	\$0.00	-	\$0.00	\$0.00	-
VSI AR Over/Short	\$3,388.96	\$0.00	-	(\$3,732.94)	\$0.00	-
Class Fees	\$91,908.20	\$156,000.00	58.92%	\$51,870.10	\$190,912.00	27.17%
Inclusion Fees	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Vending	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Donations	\$4,458.21	\$30,000.00	14.86%	\$2,724.61	\$10,000.00	27.25%
Interest Income	\$0.00	\$0.00	-	\$7,363.70	\$3,000.00	245.46%
Reimbursement	\$62.00	\$0.00	-	\$2,326.21	\$1,500.00	155.08%
Grants	\$0.00	\$0.00	-	\$5,000.00	\$125,000.00	4.00%
<b>Total Revenues:</b>	<b>\$618,018.80</b>	<b>\$880,200.00</b>	<b>70.21%</b>	<b>\$556,472.46</b>	<b>\$1,077,720.00</b>	<b>51.63%</b>
<b>Administration Expenditures:</b>						
Full Time Payroll	\$158,165.51	\$230,000.00	68.77%	\$204,461.36	\$235,093.00	86.97%
Part Time Payroll	\$132,059.48	\$165,000.00	80.04%	\$116,078.38	\$201,690.00	57.55%
Longevity	\$0.00	\$600.00	0.00%	\$0.00	\$725.00	0.00%
Wellness	\$0.00	\$800.00	0.00%	\$0.00	\$900.00	0.00%
Program Supplies	\$41,223.29	\$58,000.00	71.07%	\$30,315.38	\$75,500.00	40.15%
Postage	\$754.34	\$1,500.00	50.29%	\$684.70	\$1,500.00	45.65%
Gasoline	\$4,729.63	\$9,500.00	49.79%	\$4,442.12	\$9,500.00	46.76%
Office Supplies	\$9,234.44	\$7,500.00	123.13%	\$10,685.61	\$8,000.00	133.57%
Printing	\$4,257.08	\$2,500.00	170.28%	\$6,149.91	\$7,500.00	82.00%
Administrative Expense	\$44,513.12	\$68,629.00	64.86%	\$60,601.76	\$91,058.00	66.55%
Payroll Maintenance	\$6,805.41	\$9,000.00	75.62%	\$10,189.96	\$9,000.00	113.22%
Health & Dental	\$34,234.37	\$54,870.00	62.39%	\$47,301.54	\$77,663.00	60.91%
Contractual Services	\$34,984.84	\$32,989.00	106.05%	\$26,808.91	\$32,989.00	81.27%
Training & Conferences	\$12,117.97	\$10,250.00	118.22%	\$10,446.21	\$10,250.00	101.91%
Natural Gas	\$2,628.05	\$4,981.00	52.76%	\$2,055.70	\$4,000.00	51.39%
Electricity	\$5,946.07	\$7,200.00	82.58%	\$3,917.05	\$7,200.00	54.40%
Telephone	\$4,864.94	\$9,000.00	54.05%	\$6,413.56	\$9,000.00	71.26%
Water	\$1,785.59	\$3,241.50	55.09%	\$1,864.47	\$3,840.00	48.55%
Sewer	\$372.22	\$800.00	46.53%	\$215.36	\$426.00	50.55%
Service Contra	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Insurance	\$5,706.60	\$10,550.00	54.09%	\$6,017.94	\$12,554.00	47.94%
Advertising	\$239.93	\$500.00	47.99%	\$239.13	\$1,000.00	23.91%
Attorney Fees	\$0.00	\$250.00	0.00%	\$9,166.50	\$1,000.00	916.65%
FICA	\$18,598.46	\$30,217.50	61.55%	\$22,120.05	\$33,414.00	66.20%
IMRF	\$1,825.62	\$1,800.00	101.42%	\$2,265.31	\$2,436.00	92.99%
Refunds	\$1,892.00	\$250.00	756.80%	\$466.10	\$2,000.00	23.31%
Scholarships	\$3,182.68	\$4,000.00	79.57%	\$4,559.35	\$3,500.00	130.27%
Capital Improvement	\$0.00	\$0.00	-	\$0.00	\$50,000.00	0.00%
Equipment	\$19,618.55	\$25,000.00	78.47%	\$23,281.43	\$99,900.00	23.30%
Equipment Repair	<u>\$11,995.87</u>	<u>\$6,000.00</u>	199.93%	<u>\$113,869.91</u>	<u>\$10,000.00</u>	1138.70%
<b>Total Expenditures:</b>	<b>\$561,736.06</b>	<b>\$754,928.00</b>	<b>74.41%</b>	<b>\$724,617.70</b>	<b>\$1,001,638.00</b>	<b>72.34%</b>
<b>Focus Program Revenue:</b>						
VSI AR Over/Short	\$0.00	\$0.00	-	(\$450.00)	\$0.00	-
Program Fee	\$0.00	\$0.00	-	\$78,825.75	\$0.00	-
Merchandise	\$0.00	\$0.00	-	\$1,098.00	\$0.00	-
Non-Tax Merch/Consign	\$0.00	\$0.00	-	\$660.70	\$0.00	-
Donations	\$0.00	\$0.00	-	\$2,560.75	\$0.00	-
Grants	<u>\$0.00</u>	<u>\$0.00</u>	-	<u>\$47,332.84</u>	<u>\$0.00</u>	-
<b>Total Revenue:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-</b>	<b>\$130,028.04</b>	<b>\$0.00</b>	<b>-</b>
<b>Focus Program Expenditures:</b>						
Full Time Payroll	\$0.00	\$0.00	-	\$43,317.69	\$0.00	-
Program Supply	\$0.00	\$0.00	-	\$18,843.14	\$0.00	-
Administrative Expense	\$0.00	\$0.00	-	\$5,822.32	\$0.00	-
Contractual Services	\$0.00	\$0.00	-	\$1,498.21	\$0.00	-
FICA	\$0.00	\$0.00	-	\$2,806.80	\$0.00	-
Sales Tax	\$0.00	\$0.00	-	\$71.00	\$0.00	-
Scholarships	<u>\$0.00</u>	<u>\$0.00</u>	-	<u>\$1,080.50</u>	<u>\$0.00</u>	-
<b>Total Expenditures:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-</b>	<b>\$73,439.66</b>	<b>\$0.00</b>	<b>-</b>
	2023 <u>Actuals</u>	2023 <u>Budget</u>	% of <u>Budget</u>	2024 <u>Actuals</u>	2024 <u>Budget</u>	% of <u>Budget</u>
<b>Camp Free to Be Revenues:</b>						
Camp Fees	\$86,088.00	\$100,000.00	86.09%	\$97,812.40	\$153,000.00	63.93%
VSI AR Over/Short	\$390.70	\$0.00	-	(\$1,042.20)	\$0.00	-
Merchandise Sales	\$0.00	\$0.00	-	\$0.00	\$0.00	-
Donations	\$100.00	\$5,000.00	2.00%	\$4,971.40	\$100.00	4971.40%
Grants	\$500.00	\$0.00	-	\$0.00	\$20,000.00	0.00%
Reimbursement	<u>\$5,000.00</u>	<u>\$0.00</u>	-	<u>\$0.00</u>	<u>\$0.00</u>	-
<b>Total Revenues:</b>	<b>\$92,078.70</b>	<b>\$105,000.00</b>	<b>87.69%</b>	<b>\$101,741.60</b>	<b>\$173,100.00</b>	<b>58.78%</b>
<b>Camp Free to Be Expenditures:</b>						
Part Time Payroll	\$181,226.71	\$170,124.00	106.53%	\$208,255.82	\$234,554.00	88.79%
Program Supplies	\$13,410.84	\$18,000.00	74.50%	\$19,694.16	\$29,610.00	66.51%
Office Supplies	\$1,380.59	\$0.00	-	\$0.00	\$0.00	-
Administrative Expense	\$20,727.90	\$20,934.00	99.02%	\$24,416.57	\$29,441.00	82.93%
Contractual Services	\$0.00	\$0.00	-	\$115.52	\$0.00	-
FICA	\$13,863.85	\$13,014.00	106.53%	\$15,902.38	\$17,943.00	88.63%
Refunds	\$0.00	\$200.00	0.00%	\$571.40	\$300.00	190.47%
Scholarships	<u>\$10,019.60</u>	<u>\$8,000.00</u>	125.25%	<u>\$9,335.48</u>	<u>\$12,000.00</u>	77.80%
<b>Total Expenditures:</b>	<b>\$240,629.49</b>	<b>\$230,272.00</b>	<b>104.50%</b>	<b>\$278,291.33</b>	<b>\$323,848.00</b>	<b>85.93%</b>
<b>Revenues:</b>						
Administration	\$618,018.80	\$880,200.00	70.21%	\$556,472.46	\$1,077,720.00	51.63%
Focus Program	\$0.00	\$0.00	-	\$130,028.04	\$0.00	-
Camp Free to Be	<u>\$92,078.70</u>	<u>\$105,000.00</u>	<u>87.69%</u>	<u>\$101,741.60</u>	<u>\$173,100.00</u>	<u>58.78%</u>
<b>Total Revenues</b>	<b>\$710,097.50</b>	<b>\$985,200.00</b>	<b>72.08%</b>	<b>\$788,242.10</b>	<b>\$1,250,820.00</b>	<b>63.02%</b>
<b>Expenditures:</b>						
Administration	\$561,736.06	\$754,928.00	74.41%	\$724,617.70	\$1,001,638.00	72.34%
Focus Program	\$0.00	\$0.00	-	\$73,439.66	\$0.00	-
Camp Free to Be	<u>\$240,629.49</u>	<u>\$230,272.00</u>	<u>104.50%</u>	<u>\$278,291.33</u>	<u>\$323,848.00</u>	<u>85.93%</u>
<b>Total Expenditures</b>	<b>\$802,365.55</b>	<b>\$985,200.00</b>	<b>81.44%</b>	<b>\$1,076,348.69</b>	<b>\$1,325,486.00</b>	<b>81.20%</b>

Memorial Reserves in PPD Foundation as of 12/31/2023: \$55,982  
Memorial Reserves in PPD as of 12/31/2023: \$6,695  
Undesignated Reserves as of 12/31/2023: \$543,733

# *Heart of Illinois SRA Fund Summary*

## *2025 Budget*

### *Fund Description*

The Heart of Illinois SRA is a cooperative extension of the Chillicothe, Morton, Peoria, and Washington Park Districts. A broad range of programs and services provide appropriate, adapted and accessible recreation opportunities for individuals with disabilities and special needs. The Heart of Illinois SRA also provides inclusion services for its member districts.

### *Fund Changes*

Please refer to the Fund overview for proposed changes.

### *Personnel Requirements:*

	<i>2023</i>	<i>2024</i>	<i>2025</i>		
<i>Full Time</i>	4	5	5		
<i>Part Time</i>	9.75	11.37	14.65		

  

<i>Revenues</i>	<i>2023 Actual</i>	<i>2024 Budget</i>	<i>2024 Revised</i>	<i>2025 Proposed</i>	<i>% Change</i>
Administration	\$886,172.49	\$1,077,720	\$820,639	\$890,211	8%
Camp Free To Be	\$93,021.00	\$173,100	\$103,602	\$194,516	88%
FOCUS	\$0.00	\$0	\$267,776	\$317,330	19%
<i>Total Revenues</i>	\$979,193.49	\$1,250,820	\$1,192,017	\$1,402,057	18%
<i>Expenditures</i>	<i>2023 Actual</i>	<i>2024 Budget</i>	<i>2024 Revised</i>	<i>2025 Proposed</i>	<i>% Change</i>
Administration	\$799,654.26	\$1,001,638	\$833,407	\$934,014	12%
Camp Free To Be	\$243,943.39	\$323,848	\$267,164	\$305,558	14%
FOCUS	\$0.00	\$0	\$271,007	\$349,418	29%
<i>Total Expenditures</i>	\$1,043,597.65	\$1,325,486	\$1,371,578	\$1,588,990	16%
<i>Revenues Exceeding Expenditures</i>	(\$64,404.16)	(\$74,666)	(\$179,561)	(\$186,933)	

# *Accounts Summary*

## *2025 Budget*

**Program**  
Administration

**Department**  
Heart of Illinois SRA

**Fund**  
Heart of Illinois SRA

### *Revenue*

<i>Description</i>	<i>2023 Actual</i>	<i>2024 Budget</i>	<i>2024 Revised</i>	<i>2025 Proposed</i>
HRT OF IL SRA - PEORIA TAXES	\$422,315.44	\$455,000.00	\$458,000.00	\$485,500.00
HRT OF IL SRA - MORTON REIMB	\$130,700.00	\$143,848.00	\$143,848.00	\$157,000.00
HRT OF IL SRA - CHILLICOTHE R	\$56,489.08	\$68,000.00	\$68,000.00	\$71,000.00
HRT OF IL SRA - WASHINGTON REI	\$74,604.86	\$80,460.00	\$80,460.00	\$81,711.00
HRT OF IL SRA - CASH OVER & SH	(\$24.50)	\$0.00	\$0.00	\$0.00
HRT OF IL SRA - CLASS FEES	\$118,435.50	\$190,912.00	\$46,331.00	\$60,000.00
HRT OF IL SRA - DONATIONS	\$7,378.21	\$10,000.00	\$5,000.00	\$10,000.00
HRT OF IL SRA - INTEREST INCOM	\$21,418.90	\$3,000.00	\$14,000.00	\$15,000.00
HRT OF IL SRA - REIMBURSEMENTS	\$807.00	\$1,500.00	\$0.00	\$0.00
HRT OF IL SRA - GRANTS	\$54,048.00	\$125,000.00	\$5,000.00	\$10,000.00
<b>Revenue Totals</b>	<b>\$886,172.49</b>	<b>\$1,077,720.00</b>	<b>\$820,639.00</b>	<b>\$890,211.00</b>

# Accounts Summary

## 2025 Budget

**Program**  
Administration

**Department**  
Heart of Illinois SRA

**Fund**  
Heart of Illinois SRA

### Expenditure

<i>Description</i>	<i>2023 Actual</i>	<i>2024 Budget</i>	<i>2024 Revised</i>	<i>2025 Proposed</i>
HRT OF IL SRA - FT PAYROLL	\$227,136.86	\$235,093.00	\$240,301.00	\$245,609.00
HRT OF IL SRA - PT PAYROLL	\$177,886.53	\$201,690.00	\$115,000.00	\$120,586.00
HRT OF IL SRA - LONGEVITY	\$725.00	\$725.00	\$725.00	\$725.00
HRT OF IL SRA - WELLNESS	\$450.00	\$900.00	\$675.00	\$900.00
HRT OF IL SRA - PROGRAM SUPPLI	\$64,376.91	\$75,500.00	\$39,600.00	\$42,220.00
HRT OF IL SRA - POSTAGE	\$1,141.54	\$1,500.00	\$1,500.00	\$2,500.00
HRT OF IL SRA - GASOLINE	\$5,869.26	\$9,500.00	\$6,723.00	\$9,500.00
HRT OF IL SRA - OFFICE SUPPLIE	\$10,424.36	\$8,000.00	\$10,500.00	\$12,000.00
HRT OF IL SRA - PRINTING	\$6,190.08	\$7,500.00	\$7,500.00	\$8,500.00
HRT OF IL SRA - ADMIN EXPENSE	\$72,269.75	\$91,058.00	\$75,764.00	\$84,910.00
HRT OF IL SRA - PAYROLL MAINT	\$11,617.31	\$9,000.00	\$15,000.00	\$17,000.00
HRT OF IL SRA - HEALTH & DENTA	\$48,266.95	\$77,663.00	\$55,684.00	\$63,417.00
HRT OF IL SRA - CONTRACTUAL SE	\$43,389.17	\$32,989.00	\$32,900.00	\$35,000.00
HRT OF IL SRA - TRAINING & CON	\$16,511.62	\$10,250.00	\$11,000.00	\$16,000.00
HRT OF IL SRA - NATURAL GAS	\$3,665.29	\$4,000.00	\$4,000.00	\$5,857.00
HRT OF IL SRA - ELECTRICITY	\$9,185.92	\$7,200.00	\$5,800.00	\$7,206.00
HRT OF IL SRA - TELEPHONE	\$7,432.05	\$9,000.00	\$11,433.00	\$12,500.00
HRT OF IL SRA - WATER	\$2,578.20	\$3,840.00	\$3,296.00	\$4,000.00
HRT OF IL SRA - SEWER	\$447.40	\$426.00	\$430.00	\$630.00
HRT OF IL SRA - INSURANCE	\$11,412.20	\$12,554.00	\$12,035.00	\$12,636.00
HRT OF IL SRA - ADVERTISING	\$239.93	\$1,000.00	\$250.00	\$250.00
HRT OF IL SRA - ATTORNEY FEES	\$2,889.00	\$1,000.00	\$10,000.00	\$5,000.00
HRT OF IL SRA - FICA	\$31,074.18	\$33,414.00	\$27,181.00	\$28,014.00
HRT OF IL SRA - IMRF	\$2,419.74	\$2,436.00	\$1,802.00	\$3,954.00
HRT OF IL SRA - REFUNDS	\$1,961.00	\$2,000.00	\$500.00	\$100.00
HRT OF IL SRA - SCHOLARSHIPS	\$4,781.18	\$3,500.00	\$4,700.00	\$5,000.00
HRT OF IL SRA - CAPITAL IMPROV	\$0.00	\$50,000.00	\$105,108.00	\$150,000.00
HRT OF IL SRA - EQUIPMENT	\$21,570.79	\$99,900.00	\$25,000.00	\$25,000.00
HRT OF IL SRA - EQUIPMENT REPA	\$13,742.04	\$10,000.00	\$9,000.00	\$15,000.00
<b>Expenditure Totals</b>	<b>\$799,654.26</b>	<b>\$1,001,638.00</b>	<b>\$833,407.00</b>	<b>\$934,014.00</b>



# *Accounts Summary*

## *2025 Budget*

**Program**  
FOCUS

**Department**  
Heart of Illinois SRA

**Fund**  
Heart of Illinois SRA

### *Revenue*

<i>Description</i>	<i>2023 Actual</i>	<i>2024 Budget</i>	<i>2024 Revised</i>	<i>2025 Proposed</i>
FOCUS-PROGRAM FEES	\$0.00	\$0.00	\$109,783.00	\$129,780.00
FOCUS-MERCHANDISE	\$0.00	\$0.00	\$1,600.00	\$1,600.00
FOCUS-NON-TAX MERCH/CONSIGN	\$0.00	\$0.00	\$1,200.00	\$1,200.00
FOCUS-DONATIONS	\$0.00	\$0.00	\$3,354.00	\$3,500.00
FOCUS-GRANTS	\$0.00	\$0.00	\$151,839.00	\$181,250.00
<i>Revenue Totals</i>	\$0.00	\$0.00	\$267,776.00	\$317,330.00

# *Accounts Summary*

## *2025 Budget*

**Program**  
FOCUS

**Department**  
Heart of Illinois SRA

**Fund**  
Heart of Illinois SRA

### *Expenditure*

<i>Description</i>	<i>2023 Actual</i>	<i>2024 Budget</i>	<i>2024 Revised</i>	<i>2025 Proposed</i>
FOCUS-FT PAYROLL	\$0.00	\$0.00	\$42,000.00	\$64,600.00
FOCUS-PT PAYROLL	\$0.00	\$0.00	\$92,000.00	\$160,182.00
FOCUS-LONGEVITY	\$0.00	\$0.00	\$0.00	\$0.00
FOCUS-WELLNESS	\$0.00	\$0.00	\$0.00	\$225.00
FOCUS-PROGRAM SUPPLY	\$0.00	\$0.00	\$20,000.00	\$22,500.00
FOCUS-MILEAGE	\$0.00	\$0.00	\$2,500.00	\$2,500.00
FOCUS-PRINTING	\$0.00	\$0.00	\$0.00	\$0.00
FOCUS-ADMIN EXPENSE	\$0.00	\$0.00	\$24,637.00	\$31,765.00
FOCUS-HEALTH & DENTAL	\$0.00	\$0.00	\$3,187.00	\$3,505.00
FOCUS-CONTRACT SERVICE	\$0.00	\$0.00	\$10,000.00	\$20,625.00
FOCUS-FICA	\$0.00	\$0.00	\$10,251.00	\$17,196.00
FOCUS-IMRF	\$0.00	\$0.00	\$1,005.00	\$3,618.00
FOCUS-SALES TAX	\$0.00	\$0.00	\$150.00	\$200.00
FOCUS-SCHOLARSHIPS	\$0.00	\$0.00	\$6,401.00	\$15,002.00
FOCUS-EQUIPMENT	\$0.00	\$0.00	\$58,876.00	\$7,500.00
<i>Expenditure Totals</i>	\$0.00	\$0.00	\$271,007.00	\$349,418.00

# *Accounts Summary*

## *2025 Budget*

**Program**  
Camp Free To Be

**Department**  
Heart of Illinois SRA

**Fund**  
Heart of Illinois SRA

### *Revenue*

<i>Description</i>	<i>2023 Actual</i>	<i>2024 Budget</i>	<i>2024 Revised</i>	<i>2025 Proposed</i>
CAMP FTB - CASH OVER & SHORT	(\$71.00)	\$0.00	\$0.00	\$0.00
CAMP FTB - CAMP FEES	\$87,492.00	\$153,000.00	\$98,636.00	\$187,016.00
CAMP FTB - DONATIONS	\$100.00	\$100.00	\$4,966.00	\$7,500.00
CAMP FTB - REIMBURSEMENTS	\$500.00	\$0.00	\$0.00	\$0.00
CAMP FTB - GRANTS	\$5,000.00	\$20,000.00	\$0.00	\$0.00
<i>Revenue Totals</i>	\$93,021.00	\$173,100.00	\$103,602.00	\$194,516.00

# *Accounts Summary*

## *2025 Budget*

**Program**

Camp Free To Be

**Department**

Heart of Illinois SRA

**Fund**

Heart of Illinois SRA

### *Expenditure*

<i>Description</i>	<i>2023 Actual</i>	<i>2024 Budget</i>	<i>2024 Revised</i>	<i>2025 Proposed</i>
CAMP FTB - PT PAYROLL	\$181,226.71	\$234,554.00	\$206,753.00	\$238,300.00
CAMP FTB - PROGRAM SUPPLIES	\$13,942.84	\$29,610.00	\$10,400.00	\$9,750.00
CAMP FTB - OFFICE SUPPLIES	\$1,380.59	\$0.00	\$0.00	\$0.00
CAMP FTB - ADMIN EXPENSE	\$21,265.80	\$29,441.00	\$24,288.00	\$27,778.00
CAMP FTB - CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
CAMP FTB - FICA	\$13,863.85	\$17,943.00	\$15,817.00	\$18,230.00
CAMP FTB - REFUNDS	\$2,244.00	\$300.00	\$571.00	\$500.00
CAMP FTB - SCHOLARSHIPS	\$10,019.60	\$12,000.00	\$9,335.00	\$11,000.00
<i>Expenditure Totals</i>	\$243,943.39	\$323,848.00	\$267,164.00	\$305,558.00

## **ADMINISTRATIVE AGREEMENT**

**Between the**

**THE HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION (HISRA)**

**And**

**THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS**

**January 1, 2025 thru December 31, 2025**

The purpose of this agreement is to utilize the administrative resources available through the Pleasure Driveway and Park District of Peoria, Illinois (hereinafter "PPD") to carry forth financial and administrative functions on behalf of the HISRA, following the HISRA Agreement and By-Laws approved by the Morton, Chillicothe, Washington and Peoria Park Districts.

### **TERMS OF THE ADMINISTRATIVE AGREEMENT**

1. The PPD will maintain separate accounting records within the bounds of the PPD Accounting System for all HISRA financial transactions. Monthly statements will be issued by HISRA. Checks will be issued for payment of bills and to staff on the same schedule as the PPD schedule. The Treasurer of HISRA shall be the Treasurer of the PPD and as such shall sign all checks. The Peoria Park District will use depositories (financial institutions) and the types of accounts normally utilized in the conduct the PPD's financial business. All interest earned by HISRA funds will be credited to HISRA accounts.
2. Personnel, administrative and conduct ordinance policies and procedures of the PPD will be followed by HISRA and its staff (exception: preference in hiring qualified HISRA staff will be given to residents of Morton, Chillicothe,

Washington and Peoria Park Districts.) The HISRA Executive Director shall be responsible for ensuring compliance with these requirements and failure to do so shall be grounds for immediate termination of this Agreement.

3. HISRA employees will be considered employees of the PPD for purposes of Federal and State withholding, unemployment benefits, social security, health and dental insurance and life insurance. Direct costs of health insurance, dental insurance, life insurance, employer's share of IMRF and social security and unemployment benefits will be charged to HISRA funds. Effective January 1, 2014, and thereafter, the health Insurance premium contribution by HISRA employees shall be equal to that paid by PPD non-union employees.
4. Insurance (liability, property, workmen's compensation, health, dental and life) claims management will be provided by the PPD.
5. The Safety Statement and Loss Prevention Program of the PPD shall be considered the HISRA Safety Statement and Loss Prevention Program and all safety training normally provided to PPD employees shall be available to HISRA employees. (Direct costs of an extraordinary nature for safety training will be charged to HISRA, i.e., registration fees to attend a safety workshop or class).
6. PPD staff will assist HISRA staff whenever appropriate (i.e., planning, printing, maintenance services, marketing, community relations, safety, police services). Direct costs for supplies, equipment and contracted services used by HISRA shall be charged to HISRA.

7. In return for the aforementioned services provided to HISRA by the PPD, the PPD will assess an administrative charge equal to 10% of the HISRA operating budget. This rate is comparable to other administrative fees charged to other PPD departments, as well as other contracted services (i.e., City of Peoria, Detweiller Marina and Peoria County). This fee will be computed monthly and charged monthly. This fee, as all financial transactions, will be reported on each financial statement produced by the PPD.
8. HISRA shall be solely liable for any acts or omissions of HISRA, and any of its contractors, employees, staff, officers, officials, agents and volunteers.
9. To the fullest extent permitted by law, HISRA shall indemnify and hold harmless PPD and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising out of or resulting from HISRA's business and activities, caused in whole or in part by any negligent or wrongful act or omission of HISRA, or any of its contractors, employees, staff, officers, officials, agents and volunteers, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. HISRA shall similarly protect, indemnify and hold and save harmless PPD, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of HISRA's breach of

any of its obligations under, or HISRA's default of, any provision of the Contract.

10. To the fullest extent permitted by law, PPD shall indemnify and hold harmless HISRA and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising out of or resulting from PPD's business and activities, caused in whole or in part by any negligent or wrongful act or omission of PPD, or any of its contractors, employees, staff, officers, officials, agents and volunteers, or anyone directly or indirectly employed by any of them or anyone (excluding, however, acts or omissions of any HISRA staff) for whose acts any of them may be liable, except to the extent caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. PPD shall similarly protect, indemnify and hold and save harmless HISRA, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of PPD's breach of any of its obligations under, or PPD's default of, any provision of the Contract.
11. Unless terminated pursuant to Section 2 or this Section 11, this agreement shall be in effect from January 1, 2023 to December 31, 2024. This agreement shall be reviewed by HISRA staff and the Administrative District staff not less than 45 days prior to January 1 of the succeeding year. This agreement may be renewed only by action of the HISRA Board and the Administrative District Board. The agreement may be terminated by either party by giving 45 days' notice in writing



to the Director of each agency participating in HISRA. Changes and/or  
modifications to this agreement shall require the approval of the HISRA Board  
and the PPD Board.

Approved by:

THE HEART OF ILLINOIS SPECIAL  
RECREATION ASSOCIATION (HISRA)

THE PLEASURE DRIVEWAY AND  
PARK DISTRICT OF PEORIA,  
ILLINOIS (ADMINISTRATIVE  
DISTRICT)

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Attested by:

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_